

Annexure 16.1



[illegible]

LA	Item/Ref No.	Month	Date	Status	Source	A/C No.	Name of Page	Trx Pk	Chq No.	Total	Order/Ref No.	Part Description	Inv Date	Inv No.	Qty	Value	Contract Description	Username	Process	Batch	Month	
PIET	124537	20180516		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	59431	3,500.00	384713	DELIVERY INSTALLATION AND MAINT	20180520	20180520	10	1	3,500.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	RSWANTS	1043	1	201
PIET	114986	20180528		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	59792	5,996.00	384713	HIP NOW VS CHIALE - CATERING	20180525	20180525	3	1	5,996.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	RSWANTS	1342	13	201
PIET	125453	20180629		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	60355	1,200.00	385814	CATERING INCOME SECTION	20180622	20180622	7	1	1,200.00	REVENUE SERVICES Operational Car Hire Charges	SAGINWY	1054	23	201
PIET	125543	20180715		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	60432	4,800.00	385814	CATERING FROM FASHIO	20180628	20180628	15	0	4,800.00	OFFICE OF THE POL OFF BEARERS Outsourced Serv Contractors	SAGINWY	1122	55	201
PIET	125942	20180812		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	60595	3,790.00	378384	384535 - CATERING FOR DOW	20180626	20180626	36	0	3,790.00	CHORDONS Purchases	SAGINWY	1439	56	201
PIET	126256	20180823		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	61042	16,700.00	385189	CATERING FOR DOW	20180606	20180606	17	0	16,700.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	SAGINWY	1439	56	201
PIET	127752	20181116		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	63521	22,800.00	386157	To paint the whole office for	20181116	20181116	31	1	22,900.00	ADMINISTRATIVE LAND & BUILDINGS Contracted Serv Contractors	SAGINWY	2018	1	201
PIET	127759	20181116		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	63534	2,950.00	386157	CATERING FOR 33 PEOPLE FOR DOU	20181116	20181116	30	1	2,950.00	ADMINISTRATIVE SERVICES Contracted Serv Contractors	SAGINWY	2018	1	201
PIET	128038	20181128		Creditor	00009		RUCOCHNE TRADING (PTY) LTD	ACB	62789	9,650.00	386255	CATERING FOR THE BRICOLE HANDO	20181030	20181030	33	1	9,650.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	SAGINWY	2091	1	201
Total																265,881.10						
PIET	119311	20161004		Creditor	127404		HOABABA TRADING ENTERPRISE	ACB	9633	5,900.00	376276	CATERING - NEW WOMEN MANAGEMENT	20160914	20160914	376276	1	5,900.00	OFFICE OF THE POL OFF BEARERS DETAILMENT/ GENDER	THOEFME	148	8	201
PIET	115273	20161229		Creditor	127404		HOABABA TRADING ENTERPRISE	ACB	51084	24,000.00	377831	CATERING FOR 300 PEOPLE ON TH	20161208	20161208	5	1	24,000.00	OFFICE OF THE POL OFF BEARERS DETAILMENT/ GENDER	THOEFME	817	1	201
PIET	120472	20170919		Creditor	127404		HOABABA TRADING ENTERPRISE	ACB	55540	1,300.00	381016	HOSTING AM INTERNATIONAL CANOE	20170912	20170912	2	1	1,300.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	THOEFME	1295	1	201
Total																31,280.00						
PIET	117007	20170333	Can	Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	52105	0	378843	MAJORAL INTERVENTION FOR THE B	20170310	20170310	4	1	7,000.00	OFFICE OF THE POL OFF BEARERS MAJORAL INTERVENTIONS	THOEFME	1301	1	201
PIET	117007	20170334		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	52318	7000	378843	MAJORAL INTERVENTION FOR THE B	20170310	20170310	4	1	7,000.00	OFFICE OF THE POL OFF BEARERS MAJORAL INTERVENTIONS	THOEFME	1301	1	201
PIET	117126	20170330		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	53318	6650	378843	PAUPER BURIAL FOR LATE MARY TH	20170316	20170316	1	1	6,600.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1361	35	201
PIET	117126	20170330		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	53318	6650	378843	PAUPER BURIAL FOR CHATELY HIN	20170316	20170316	1	1	6,600.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1361	37	201
PIET	118293	20170530		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	53318	6650	378843	PAUPER BURIAL FOR LATE MARY TH	20170316	20170316	1	1	6,600.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1361	37	201
PIET	120342	20170901		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	55346	6000	381177	INDIGENT FUNERAL FOR LATE MAIR	20170530	20170530	86	5	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	120896	20171017		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	55946	6000	381177	INDIGENT FUNERAL FOR LATE MAIR	20170808	20170808	9	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121002	20171031		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56232	10550	381592	INDIGENT FUNERAL FOR LATE MAIR	20170808	20170808	10	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121002	20171031		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56232	10550	381592	INDIGENT FUNERAL FOR LATE MAIR	20170808	20170808	10	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121461	20171135	Can	Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121461	20171135	Can	Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20171019	20171019	18	1	3,000.00	PAKES & REGULATION CONTRACTS PAUPER BURIALS	THOEFME	1432	35	201
PIET	121512	20171116		Creditor	100757		GRUPOPEX FUNERAL SERVICES	ACB	56519	0	381592	INDIGENT FUNERAL FOR LATE MAIR	20									

LT	Agency, Item#, Start Date, Status	Source	Activity/Type of Project	TA/AC	Chrg No.	Total	Project/Task Description	Invoice	Invtch.	Qty.	Value	Commod Description	Item Name	Revised	Month	
PEFT	121480 20171115 CAN	Creditor	148517 NOC2020 M.E.	ACB	55518	0	311907 TRANSPORT FOR 30 TONNING PEOPLE	20171024	INVTCH.	1	14,200.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	2953	18	
PEFT	121521 20171116	Creditor	148517 NOC2020 M.E.	ACB	55539	14200	311907 TRANSPORT FOR 30 TONNING PEOPLE	20171024	INVTCH	1	14,200.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	2935	57	
PEFT	121647 20171121	Creditor	148517 NOC2020 M.E.	ACB	55675	2900	311905 TRANSPORT FROM ALI WARD FOR WAR	20171106	ETZ	1	2,900.00	COMMUNICATION Operational Cox, Remuneration	TH05TIME	3014	16	
PEFT	122284 20171121	Creditor	148517 NOC2020 M.E.	ACB	57375	3000	311346 TRANSPORT FROM ALI WARD FOR WAR	20170908	BE1	2	3,000.00	PROTECTION SERVICES LAW ENFORCEMENT Contracted Serv Contractors	TH05TIME	3272	27	
PEFT	127285 20171121	Creditor	148517 NOC2020 M.E.	ACB	57276	10000	311502 SCAMPAWQ20180523 TRANSPORT E	20171113	ETZ	1	1,000.00	PHARMAS AND RESEARCH Outsourced Serv Contractors	TH05TIME	3272	29	
PEFT	127285 20171121	Creditor	148517 NOC2020 M.E.	ACB	57276	10000	311524 TRANSPORT TO THE WORLD MOSQA	20171113	ETZ	1	1,000.00	PHARMAS AND RESEARCH Outsourced Serv Contractors	TH05TIME	3172	30	
PEFT	127285 20171121	Creditor	148517 NOC2020 M.E.	ACB	57276	10000	311546 TRANSPORTATION OF WARD COMMITT	20171118	ETZ	1	3,500.00	COMMUNICATION Operational Cox, Remuneration	TH05TIME	3272	31	
PEFT	121167 20180128	Creditor	148517 NOC2020 M.E.	ACB	55114	8750	311312 SCAMPAWQ2018 044 POMPSON D	20180116		78	1,250.00	COMMUNICATION Operational Cox, Remuneration	TH05TIME	428	5	
PEFT	121167 20180128	Creditor	148517 NOC2020 M.E.	ACB	55114	8750	311447 VOLUNTARY REDUCTIONS/STATION - T	20180116		77	1	3,500.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	418	6
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	4350	311494 TRANSPORT FOR TOWN STAFFING	20180113		44	1,450.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	458	1	
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	4350	311494 TRANSPORT FOR TOWN STAFFING	20180113		93	1,450.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	458	1	
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311796 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		3	1,800.00	ALCOHOL	TH05TIME	660	2	
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		89	1,800.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	2	
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		94	2	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794	9650	311806 TRANSPORT 24 PEOPLE'S FIDUCIARY	20180113		92	1	3,000.00	OFFICE OF THE POL OFF BEARERS Contracted Serv Contractors	TH05TIME	660	3
PEFT	121842 20180129	Creditor	148517 NOC2020 M.E.	ACB	58794											

Annexure 16.2





BITOU MUNICIPALITY

DECLARATION OF BUSINESS INTERESTS IN TERMS OF SECTION 46(3)(e) OF THE SUPPLY CHAIN MANAGEMENT POLICY

1.	No bid may be accepted from persons in the service of the state*.	
2.	Any person, having a family relationship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of an invitation to bid.	
3.	In view of possible allegations of favouritism, should any bid or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that municipal officials declare their business interests and or their relationships to the municipality.	
4.	In order to give effect to the above, the following compulsory information must be provided and submitted.	
4.1.	Surname of official:	Gonjani
4.2.	Full Names of official:	Cingisisa
4.3.	Identity number:	[REDACTED]
4.4.	Department:	Mayoral Office
4.5.	Section:	
4.6.	Personnel Number:	
4.7.	Position occupied in the Municipality:	Special Programme - Co-Ordinator
5.	I hereby declare that neither me, nor any family member have any business interests:	
	OR	
6.	I hereby declare that I, my spouse, my child or my parent have the following business interests: Laundry, trading in all aspects, teambuilding, capacity Building, I am a accredited assessor, SDF and trainer. (Outdoor, Friday camp, Art, TV, P)	

6.1.	Name of Family Member:	Phumzile Sonjani
6.2.	Relationship:	Husband
6.3.	Name of Business:	HOPE for All Southern Ambition 166011 T/A Huma Enterprises / Fresh / Runday HOPE Fountain Leadership Project. Aladen
6.4.	Capacity of Employee or Relative:	4 Full time and 4 casual

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6.5.	Address:	[REDACTED]
6.6.	Type of Business:	close to NPO, close cooperation

CERTIFICATION

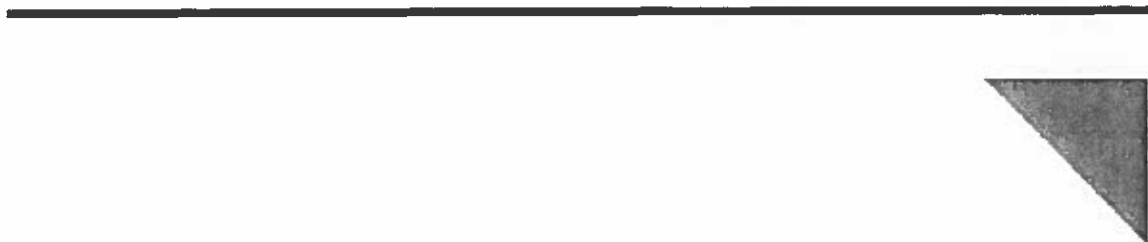
I HEREBY CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT. I HEREBY ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME (PRINT):	Cingisisa Sonjani	DATE:	20/08/2015
CAPACITY:	Special Progs. Co-ordinator	SIGNATURE:	[Signature]

*MSCM Regulations: "in the service of the state" means to be -

a)	a member of - (i) any municipal council; (ii) any provincial legislature; or (iii) the National Assembly or the National Council of Provinces;
b)	a member of the board of directors of any municipal entity;
c)	an official or any Municipality or municipal entity;
d)	an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
e)	a member of the accounting authority of any national or provincial entity; or
f)	an employee of Parliament or a provincial legislature.

Annexure 16.3



BITOU MUNICIPALITY**EXPENDITURE VOUCHER NO:**

122058

CHEQUE

DATE _____

14/12/2017

PAYEE:					
SOUTHERN AMBITIONS 1660 CC			CREDITOR NO.		
			135207	R	1,944.95
INV NO:					
			TOTAL INVOICE AMOUNT	R	1,944.95

ALLOCATION			
DESCRIPTION	VOTE NUMBER		AMOUNT
SEE ATTACHED DOCUMENT	TRADE	R	1,944.95
TOTAL		R	1,944.95

Herewith certification that this payment is for goods received / services rendered in terms of contract / prescribed procurement processes, that prices are reasonable and correct, and that the account has not previously been paid.

Compiled by:
Principle Clerk

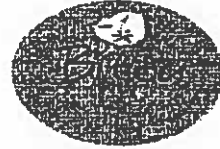
Checked by:
Accountant: Expenditure

Signed by:
Signatory A

Countersigned by:
Signatory B

Bitou Municipality

Creditors' Statement Reconciliation



SOUTHERN AMBITIONS 1660 CC

Supplier nr

135207

ACC NO:

VOTE (only for sundry pmts)

Outstanding balance as per supplier's statement

1,944.95

Invoices Already Paid Not Yet Credited

Remittance Number	Invoice Number	Date Paid	Amount
Total			0.00

Invoices Already Processed on the System

Order Number	Invoice Number	Date	Amount	VAT
382315	2	17/11/2017	1,944.95	
Total			1,944.95	0

Outstanding Invoices as per Statement

Invoice Number	Date	Order Status	Resp. Official	Amount
				0.00

Credits/Debits on Statement

Credit Note Number	Date	Order No.	Amount
Total			0.00

Diff

Comment

Compiled by:

SENIOR CLERK:

Reviewed by:

Southern Ambitions 1660 CC

Reg no: 2009/025610/23

t/a

Hluma Enterprises

Shop 9 BI Centre

Plettenberg Bay

6600

Contact: [REDACTED]

STATEMENT:

27 November 2017

Client: Bitou Municipality

Plettenberg, 6600

Date	Description	Rate	
27 Nov 2017	Wash, Dry and iron of 8 extra large curtains	8 Curtains	
Total			R1,944.95

Bank Details: Southern Ambitions T/A

Bank : Standard Bank

Branch: Plettenberg Bay

Account: [REDACTED]

Yours Sincerely,
phumzile Sonjani



Southern Ambitions 1660 CC

Reg no: 2009/025610/23

t/a

Hluma Enterprises

Shop 9 BI Centre

Plettenberg Bay

6600

Contact : [REDACTED]

Invoice: 2

17 November 2017

Client: Bitou Municipality
plettenberg, 6600

Date 16 October 2017	Description	quantity	
	Wash, Dry and iron of 8 extra 8large curtains	8 curtains	
Total			R1,944.95

Bank Details: Southern Ambitions T/A

Bank : Standard Bank

Branch: Plettenberg Bay

Account: [REDACTED]

Yours Sincerely,



phumzile Sonjani

Southern Ambitions 1660 CC

Reg no: 2009/025610/23

t/a

Hluma Enterprises

Shop 9 BI Centre

Plettenberg Bay

6600

Contact [REDACTED]

Invoice: 2

17 November 2017

**Client: Bitou Municipality
Plettenberg, 6600**

Date 16 October 2017	Description	quantity	
	Wash, Dry and iron of 8 extra large curtains	8 curtains	
Total			R1,944.95

Bank Details: Southern Ambitions T/A

Bank: Standard Bank

Branch: Plettenberg Bay

Account: [REDACTED]

Yours Sincerely,

phumzile Sonjani

IT IS CERTIFIED THAT GOODS/SERVICES WERE SATISFACTORILY RECEIVED/ RENDERED & IN ORDER FOR PAYMENT.

VOTE [REDACTED]

DATE [REDACTED] MANAGER [REDACTED]

BITOU MUNICIPALITY
CREDITORS SECTION

2017 -11- 20

☒ RECEIVED ☒ PROCESSED

SIGN [REDACTED]

BITOU MUNICIPALITY

EXPENDITURE MANAGEMENT-CREDITOR'S PAYMENT CONTROL SHEET

DATE: 23 /11/2017

ORDER NUMBER: 382315

C/A: S

1. Has a single quotation been attached for procurement below R2 000? ☒ YES ☐ NO*
 2. Has three quotations been attached for procurements above R2 000 but below R30 000? ☒ YES ☐ NO*
 3. Is the procurement contract of tender related? ☒ YES ☐ NO*
 4. Has the copy of contract/award letter, signed by the Manager: SCM been attached for procurements above R200 000? ☒ YES ☐ NO*
 5. Has the SCM request been attached for procurement and signed by the originator? ☒ YES ☐ NO*
 6. Has the request been approved for procurement and signed by the HOD? ☒ YES ☐ NO*
 7. Has the request been attached for procurement and signed by the Manager: SCM? ☒ YES ☐ NO*
 8. Has the deviation form being attached for procurement and signed by the HOD? ☒ YES ☐ NO*
 9. Has the order been attached for procurement and signed by the Manager: SCM? ☒ YES ☐ NO*
-
10. Has the Creditors Clearance Certificate been attached and signed by
Manager: Income? (Only applicable to local -based creditors) ☒ YES ☐ NO**
 11. Has the supplier's latest statement been received and reconciled? ☒ YES ☐ NO**
-
12. Has the original tax invoice been received and approved for payment by the user
department? ☒ YES ☐ NO***
 13. Are the VAT registration numbers for both the municipality and creditor reflecting on
invoices? (only when the creditor's VAT vendor) ☒ YES ☐ NO***

Chenkie

CLERICAL CLERK*

[Signature]
MANAGER: EXPENDITURE

27.11.2017

DATE:

[Signature]

SNR CLERK: CREDITORS**

[Signature]

PRINCIPLE CLERK: CREDITORS***

[Signature]

ACCOUNTANT: EXPENDITURE

**BITOU MUNICIPALITY****OFFICIAL ORDER FORM**

1. An official order form has been issued.
2. The order number is quoted on your invoice.
3. An invoice has been delivered to this office within 7 days after delivery.
4. A statement has been submitted together with the invoice.
5. No variation of the prices will be accepted without prior approval.

SUPPLIER:
SOUTHERN AMBITION 1660 CC
SHOP 9 BI CENTRE
PLETTENBERG BAY
6600

ORDER NUMBER: 225801
DATE OF ORDER: 23/11/2017

DATE OF DELIVERY: 30/11/2017
DELIVERED TO: THANDOKAZI S.

PROCUREMENT

MAYOR'S OFFICE

Item	Description	Quantity	Unit Price	Total Price
1	WASHING, DRYING AND IRONING OF 8 EXTRA LARGE CURTAINS FOR THE OFFICE OF THE MAYOR.	1	R 1,944.95	R 1,944.95
2		0	R -	R -
3		0	R -	R -
4			R -	R -
5			R -	R -
6			R -	R -
7			R -	R -
8			R -	R -
9			R -	R -
10			R -	R -
11			R -	R -
12			R -	R -
13			R -	R -
14			R -	R -
15			R -	R -
16			R -	R -
17			R -	R -
18			R -	R -
19			R -	R -
20			R -	R -

BITOU MUNICIPALITY
EXPENDITURE RECEIVED

2017 -11- 23

SIGN: *[Signature]*

BITOU MUNICIPALITY
SUPPLY CHAIN MANAGEMENT

2017 -11- 23

Private Bag X1002
Plettenberg Bay 6600
044 501 3000

Signed on behalf of the Chief Financial Officer (CFO)

TOTAL: R 1,944.95

CS

**AUTHORISATION TO ISSUE AN ORDER TO PROCURE GOODS AND/OR SERVICES
THROUGH A QUOTATION/TENDER PROCESS:**

R 0 - R 2,000	Direct purchases - as quotations needed (order to be obtained & invoice to be submitted)	Storeman/Buyer
R 2,000.01 up to R 10,000	Three written quotations	Chief Financial Officer / Director: Finance
R 10,000.01 up to R 30,000	Three formal written price quotations and: (i) complying with the PPFA; (Specifically req.16 - TAX Clearance form amounts above R 30,000 - Treasury circular No: 29 of 21 January 2004) and;	Deputy Director: Expenditure/SCM
R 30,000.01 up to R 200,000	(ii) suppliers to be used on a rotational basis and (iii) advertised for 7 (seven) days on notice boards and website of council	Any three (3) from different Department Dep. MM / CFO / Executive Directors / Directors

Request No.: 225801 Authorization No.: 0 Requisition No.: 14130

Rand value of procurement (inclusive of VAT): R 1,944.95

Name of Supplier: SOUTHERN AMBITION 1660 CC
(Person/Company to whom the bid was awarded)

Department: **OFFICE OF THE MAYOR**
(Department requesting the procurement of goods and/or services)

Checklist/Compliance:

1. Original Tax Clearance Certificate:		Dated:	25-08-2018				
2. Service Level Agreement dated:							
3. Mayoral/Council Resolution:		MC and/or C.	Dated:				
4. Purchase in terms of Tender No:		0					
5. Advertised on Notice Boards & Website:		Date advertised:	00-00-0000				
6. Quotation Register No.:		Date closed:	00-00-0000				
7. Points Scoring Sheet:							
8. Report to National Treasury (Circular 34) on amounts > R 100,000							
9. Quotations obtained from: (List top three / High to Low - Attach copy of Quotation Register where applicable)				Price	Points		
(I) SOUTHERN AMBITION 1660 CC				1944.95			
(II)							
(III)							
10. Were there any Deviations from the SCM process: (IF YES, GIVE FULL REASON & MOTIVATION)							
11. Data Base Updated by: (All prospective Suppliers for this transaction)							
				JHBT		22/11/17	
				JO			
				Koko			

* If approved by the Bid Adjudication Committee - Three Standing Members must sign

Request Number : 225801 (Initial request)
Authorization Ref. : 0
Archiving document : 0
Contract ID : 0
Request Type : Normal SCM process

Application Date : 21/11/2017
Applicant : TSIPHONGU THANDOKAZI SIPHONGU
Contact details :
Extension Number : 3008
Cellphone Number :
Fax Number :
Captured by : TSIPHONGU THANDOKAZI SIPHONGU
Authorized by : ENOAME DALUXOLD NCAME

Required by : 21/12/2017

AWAITING AUTHORI

Preferred supplier 1 :
Reason : Not yet determined

Preferred supplier 2 :
Reason : Not yet determined

Preferred supplier 3 :
Reason : Not yet determined

Delivery Instructions : ASAP

Total reserved value : 1444.94

Provisional SCM process : 01 1 - 22000 Direct purchases - One written quotation

NOTE : WASHING, DRYING AND IRONING OF 8 EXTRA LARGE CURTAIN

INS FOR THE OFFICE OF THE MAYOR
Casteode : 2017 10116220210000 Usep : 2017070100253
Office of the Mayor : Inventory Consumed, Inventory Materials

Southern Ambitions 1680 cc

Ref no: 2009/024910/21

T/A

Huma Enterprises

Shop 9 BI Centre

Plettenberg Bay

6600

Contact: [REDACTED]

Quotation:

16 October 2017

Client: Huma Municipality

Plettenberg, 6600

Date 16 October 2017	Description	Rate	
	Wash, Dry and iron of 8 extra large curtains	8 Curtains	
Total			R1,944.05

Bank Details: Southern Ambitions T/A

Bank: Standard Bank

Branch: Plettenberg Bay

Account: [REDACTED]

Yours Sincerely,
phumzile Sonjani