

Annexure 11.9



117748

04/05/2017

KWA NOKUTHULA COMMUNITY POLICIN		CREDITOR NO.	
	K0015	R	40 000.00
INV NO:			
TOTAL INVOICE AMOUNT		R	40 000.00

[illegible]

Compiled by:
Principle Clerk

Principle Clerk

Checked by: _____
Accountant: Expenditure

Accountant: Expenditures

Signed by:
Signatory A

Signature: 

Countersigned by:
Signatory B

Signature B

BITOU MUNICIPALITY

EXPENDITURE MANAGEMENT-CREDITOR'S PAYMENT CONTROL SHEET

DATE: 28/04/2017

ORDER NUMBER: 379517

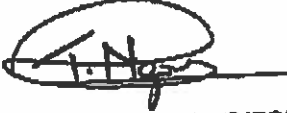
C/A: K

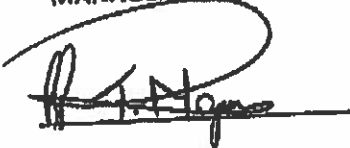
1. Has a single quotation been attached for procurement below R2 000? ☐ YES ☐ NO*
 2. Has three quotations been attached for procurements above R2 000 but below R30 000? ☐ YES ☐ NO*
 3. Is the procurement contract of tender related? ☐ YES ☐ NO*
 4. Has the copy of contract/award letter, signed by the Manager: SCM been attached for procurements above R200 000? ☐ YES ☐ NO*
 5. Has the SCM request been attached for procurement and signed by the originator? ☐ YES ☐ NO*
 6. Has the request been approved for procurement and signed by the HOD? ☐ YES ☐ NO*
 7. Has the request been attached for procurement and signed by the Manager: SCM? ☐ YES ☐ NO*
 8. Has the deviation form being attached for procurement and signed by the HOD? ☐ YES ☐ NO*
 9. Has the order been attached for procurement and signed by the Manager: SCM? ☐ YES ☐ NO*
-
10. Has the Creditors Clearance Certificate been attached and signed by Manager: Income? (Only applicable to local -based creditors) ☐ YES ☐ NO**
 11. Has the supplier's latest statement been received and reconciled? ☐ YES ☐ NO**
-
12. Has the original tax invoice been received and approved for payment by the user department? ☒ YES ☐ NO***
 13. Are the VAT registration numbers for both the municipality and creditor reflecting on invoices? (only when the creditor's VAT vendor) ☐ YES ☒ NO***


CLERICAL CLERK*


MANAGER: EXPENDITURE

28/4/2017
DATE:


SNR CLERK: CREDITORS**


PRINCIPLE CLERK: CREDITORS***


ACCOUNTANT: EXPENDITURE

**BITOU MUNISIPALITEIT
BITOU MUNICIPALITY**

**AUTHORISATION TO ISSUE AN ORDER TO PROCURE GOODS AND/OR SERVICES
THROUGH A QUOTATION/TENDER PROCESS:**

Amount	Direct purchases - no quotations needed (order to be obtained & invoice to be submitted)	Storemen/Buyer
R 0 - R 2,000	Three written quotations and:	Chief Financial Officer / Director Finance
R 2,001 up to R 10,000	(i) complying with the PFPA; (Specifically reg. 16 - TAX Clearance form amounts above R 50,000 - Treasury circular No. 29 of 21 January 2006) and;	Deputy Director Expenditure/SCM
R 10,001 up to R 50,000	(ii) suppliers to be used on a rotational basis; and	Any three (3) from different Department:
R 50,001 up to R 200,000	(iii) advertised for 7 (seven) days on notice boards and website of council	Dep. MM / CPO / Executive Directors / Directors

Request No.: 220966 Authorization No.: 0 Requisition No.: 11495

Rand value of procurement (Inclusive of VAT): R 40 000.00

Name of Supplier: KAWNOKUTHULA COMMUNITY POLICING FORUM
(Person/Company to whom the bid was awarded)

Department: OFFICE OF THE MAYOR
(Department requesting the procurement of goods and/or services)

Checklist/Compliance:

1. Original Tax Clearance Certificate:	Dated:	00-00-0000			
2. Service Level Agreement dated:	Dated:				
3. Mayoral/Council Resolution:	MC and/or C.	Dated:			
4. Purchase in terms of Tender No:	0				
5. Advertised on Notice Boards & Website:	Date advertised:	00-00-0000			
6. Quotation Register No.:	Date closed:	00-00-0000			
7. Points Scoring Sheet:					
8. Report to National Treasury (Circular 34) on amounts > R 100,000					
9. Quotations obtained from: (List top three / High to Low - Attach copy of Quotation Register where applicable)	Price	Points			
(i) KAWNOKUTHULA COMMUNITY POLICING FORUM	40000.00				
(ii)					
(iii)					
10. Were there any Deviations from the SCM process: (IF YES, GIVE FULL REASON & MOTIVATION)					
11. Data Base Updated by: (All prospective Suppliers for this transaction)					

* If approved by the Bid Adjudication Committee - Three Standing Members must sign

KWANDOKUTHULA COMMUNITY POLICIN
~~XXXXXXXXXXXX~~
SIPHUNYE THUSONG CENTER
KWANDOKUTHULA
6600

K0015

26/04/2017

THANDOKAZI SIPHUNGU
Requisition No. 220966

FINANCIAL ASSISTANCE FOR 1 35087.72 40000.00
NON PROFIT ORGANIZATIONS FROM THE 4912.28

BITOU MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
2017-04-26
Private Bag X1402
Pietzenberg Bay 6600
044 501 3000

BITOU MUNICIPALITY
EXPENDITURE RECEIVED
2017-04-28
SIGN.....

40000.00

Request Number : 220966 [Initial request]
Authorization Ref. : 0
Receiving document : 0
Contract ID : 0
Request Type : Normal SCM process

Application Date : 25/04/2017
Applicant : TSIPHUNGU THANDOKAZI SIPHUNGU
Contact details:- Extension Number 3008
Cellphone Number
Fax Number

Captured by : TSIPHUNGU THANDOKAZI SIPHUNGU
Authorized by : ACROUTZ ALAN CROUTZ

AWAITING AUTHORI

Required by : 25/05/2017

Preferred supplier 1: *Koois* Not yet determined
Reason :

Preferred supplier 2: Not yet determined
Reason :

Preferred supplier 3: Not yet determined
Reason :

Delivery Instructions: ASAP

Total reserved value : 40000.00
Provisional SCM process : Q3 R30,001 up to R200,000 three formal written price

PLETT

FINANCIAL ASSISTANCE FOR NON PROFIT ORGANIZATIONS
FROM THE EXECUTIVE MAYOR MP LOBESE

Specificat GRANT - IN - AID Qty.: 1.000
Costcode : 2016 10112705
OFFICE OF THE POL OFF BEARERS : GENERAL EXPENSES : MAYORAL INT



220 000

☑ Private Bag X1002, Plettenberg Bay 6600; ☎ (044) 501-3008 - Mr D Ncane

APPLICATION FOR GRANT-IN-AID

(PLEASE READ AND COMPLY WITH CONDITIONS ON PAGE 6)

1. NAME OF YOUR ORGANISATION

Kwanokuthula Community Policing Forum

2. CLASSIFICATION / SECTOR OF YOUR ORGANISATION (e.g. Welfare, Educational Institution, Arts and Culture, Sporting Body, School for Handicapped/Special School, Pre-School/ Educare etc.)

Safety and Security Sector and Welfare

3. WELFARE / NPO REGISTRATION NUMBER (Attach copy of proof of registration.)

170-286 NPO

4. STREET ADDRESS

1 Xhiphula Street Simunye Thusang
Centre Kwanokuthula Police Station
Kwanokuthula
Plettenberg Bay

5. POSTAL ADDRESS

1 Xhiphula Street Kwanokuthula
Police Station building Simunye Thusang
Plettenberg Bay
6600

6. E-MAIL: kwanokuthulacpf@executivemail.co.za

7. WARD NO.: 5 & 6 8. ERF NO./AREA: KwaNo & Kranshoek

9. TELEPHONE: ~~044 501 3008~~ 10. FAX: 086 715

11. OBJECTIVES OF YOUR ORGANISATION

To decrease the high rate of crime in our areas
 To promote awareness programmes against
 the dangers of drugs and alcohol abuse
 Promotion of safer schools in our communities
 To decrease the high level of domestic violence and child abuse

12. BRIEFLY EXPLAIN YOUR ORGANISATION'S INFRASTRUCTURE/ OPERATIONAL STRATEGIES TO ACHIEVE ITS OBJECTIVES

KwaNokuthula CPF is rendering its specialized service within areas of KwaNob and KwaShoek establish and maintain partnership between the community and SAPS. Outreach activities high risk community events target vulnerable group men and women, youth.

13. HOW DO THE ACTIVITIES OF YOUR ORGANISATION BENEFIT THE INHABITANTS OF THE BITOU LOCAL MUNICIPAL AREA? LIST / BRIEFLY DESCRIBE YOUR ORGANISATION'S ACHIEVEMENTS/SUCCESSES OVER THE PAST TWO YEARS

Our Organisation is to keep our community safe by providing workshop about Domestic Violence, drug or substance abuse awareness about fraud and crime talkshow and Door to door campaign about rape. Also promote youth and

14. IS YOUR ORGANISATION AFFILIATED TO ANY OTHER MAJOR ASSOCIATION UNDER ITS CATEGORY (i.e. Local, Provincial, or National Mother Bodies) AND IF YES, PLEASE NAME THE AFFILIATED ORGANISATION

DEPARTMENT OF COMMUNITY SAFETY SAPS

15. CONTACT PERSON(S) AND TELEPHONE NUMBER(S)

044 5332145 or [REDACTED]
 KwaNokuthula & KwaShoek Sector Police

16. DOES YOUR ORGANISATION ACCEPT MEMBERS FROM ALL DIFFERENT RACIAL GROUPS AND IF YES, GIVE A DEMOGRAPHIC BREAKDOWN OF YOUR CURRENT MEMBERSHIP (e.g. 50 White, 50 Coloured, 11 Black and 10 Asians) (also number of males / females)

Yes 10 coloured, 9 Black, 10 White
Farm Watch

17. NUMBER OF REGISTERED MEMBERS: 120 MEMBERSHIP FEE: Free

18. NAME THE AUDIT FIRM / REGISTERED ACCOUNTANT/AUDITOR OR PERSON THAT AUDITS THE FINANCIAL RECORDS OF YOUR ORGANISATION

19. WHAT ARE YOUR ORGANISATION'S MAJOR SOURCES OF FINANCE AND FUNDING STRATEGIES?

DDC's Department of community Safety
We intend approach other government department
company for donation and Grants

20. WHAT IS YOUR ORGANISATION'S BANK DETAILS? (Also attach a copy of your organisation's latest detailed bank statement & bank account confirmation letter)

Account Name: ABSA Current Bank: ABSA
Branch: Branch Code:
Account Number: Type of account:

21. AMOUNT OF ASSISTANCE REQUIRED (specify): R. 100,000

22. PURPOSE FOR WHICH GRANT WILL BE UTILISED (Please prioritize and provide a breakdown of amount requested / please attach detailed project/process plan):

Renovate VEP Room
Office Equipment
Running Cost Stationery, rent
Capacity building, Awareness program and Project

23. AMOUNT OF ASSISTANCE RECEIVED BY YOUR ORGANISATION FROM THE MUNICIPALITY IN THE PAST:

None

24. GIVE A BREAKDOWN ON HOW PREVIOUS GRANT WAS UTILISED (Attach explanatory report and all documents relating to the utilisation of the funds)

None

25. SUPPLY MUNICIPAL ACCOUNT NUMBER/S OF YOUR ORGANISATION (please attach copies of municipal accounts)

Municipal Rates Account No.: None

Other Municipal Account No.: None

26. DOES YOUR ORGANISATION HAVE ANY ARREAR MUNICIPAL ACCOUNT/S? (Mark with an X where applicable)

YES / NX

28. HAVE ARRANGEMENTS BEEN MADE WITH THE TREASURER'S DEPARTMENT ON HOW TO SETTLE THE ARREAR ACCOUNT/S? (Mark with an X where applicable)

YES / NX

29. IF YES, PLEASE ATTACH SIGNED COPIES OF ARRANGEMENTS MADE WITH THE TREASURER'S DEPARTMENT; AND

30. IF NO, WHAT ARE THE REASONS OR PROBLEMS RESULTING IN THE FAILURE TO MAKE ARRANGEMENTS?

We still waiting for lease agreement

NB : PLEASE NOTE -

1. ALL Sections must be completed.
2. Incomplete and inaccurate application forms (or forms submitted without the required supporting documents) will be disqualified and will NOT be processed any further for consideration by the Council.
3. If it is found that wrong / false information has been supplied in the past in order to qualify for a grant, **the funds allocated to that applicant will be recovered by means of legal action.**

DECLARATION STATEMENT

In my capacity as Chairperson of the organisation,
 I, Denise Makhetha
 ID No declare that the information rendered in this
 application form is correct, in every respect.

SIGNATURE: *Denise Makhetha*

DATE: 03/02/2017

FOR OFFICE USE ONLY

APPLICATION COMPLETED ACCURATELY

☒ YES / NO

ALL NECESSARY DOCUMENTS ATTACHED

☒ YES / NO

APPLICATION RECEIVED ON OR BEFORE DUE DATE

☒ YES / NO

Financial Year

2016/2017

PLEASE READ AND COMPLY WITH CONDITIONS ON

PAGE 6

GENERAL CONDITIONS AND REQUIREMENTS APPLICABLE TO GRANTS-IN-AID

1. The closing date for applications for Grants-in-Aid is 30 December 2016. Any grants made by the Council will be payable as from the month of February which follows such closing date.
2. Grants are made for one year only. Organisations that require further financial aid should therefore apply afresh each year. Any amount to be awarded is at the discretion of Council.
3. Applications for grants will **ONLY BE CONSIDERED** if made on the prescribed application form AND ONLY if such application is accompanied by the following documents:-
 - (i) a copy of the Organisation's constitution (only new applications, unless amended since previous submission)
 - (ii) the latest audited financial statements (if latest year not reflected, statements for previous year should be submitted);
 - (iii) should the applicant be unable to provide financial statements as per (ii) above, a detailed **BUSINESS PLAN** must be submitted (Note: Applicable to newly established organisations/groups/clubs only);
 - (iv) proof of registration as a Non-Profit Organisation (NPO);
 - (v) Tax Clearance or Tax Exemption Certificate – to be obtained from SA Revenue Service (SARS);
 - (vi) the latest annual report;
 - (vii) a copy of the applicant's latest detailed bank statement; and
 - (viii) a copy of the latest municipal account(where applicable).
4. No application will be considered unless the constitution contains a **dissolution clause** to the effect that in the event of dissolution of the organisation, any assets remaining shall be handed over to an organisation or society with similar objectives.
5. All applicants who have previously obtained assistance must report on how the grant was utilised.
6. The completed application form, together with all the required documentation as per paragraph 3 above, must be forwarded to:-

Manager: Office of the Executive Mayor
Private Bag X1002
Plettenberg Bay
6600

Attention: Mr. D Ncame
Tel: 044 – 501 3008

E-mail: DNcame@plet.gov.za
7. All decisions of the Council are final and no further correspondence in respect of the outcome of an application will be entertained.



COMMUNITY SAFETY PROJECTS REQUEST FOR GRANT IN AID

VISION: Establish and maintain a partnership between the community and SAPS.

MISSION: Promote co-operation between SAPS and the community in fulfilling the needs of the community

OBJECTIVE: To decrease the high rate of crime in our areas especially in the townships also promote awareness programmers about dangers of drugs and alcohol abuse and decreasing the high level of domestic violence and children abuse

NEEDS FOR THE PROJECT AND PROGRAMMERS ARE AS FOLLOWS:-

1. Renovation VEP room for victim of domestic violence and children abuse
2. Office Equipment
3. Administration Running Cost
4. Capacity building
5. Project and Awareness program

Estimated Budget R100.000

Your assistance in this regard will be highly appreciated.

Yours Sincerely

[Signature]
N Doyi
CPF Secretary

2017/02/03

[Signature]
DC Makhatha
Chairperson of CPF

1. BUDGET

1. BUDGET				
Activity	Objectives	Inputs	Outputs	Costs
Capacity Building Awareness Program	To enrich the youth through trainings in range of skills in an attempt to show that there is an option in life even create	Community committed neighborhood watch CPS CPSW SAPS	Facilitator Accommodation Transport Equipment Refreshments	Register Budget - R20 000-00 All areas of Street

Wm. R. Inge

Gravimetric

employment to
reduce poverty

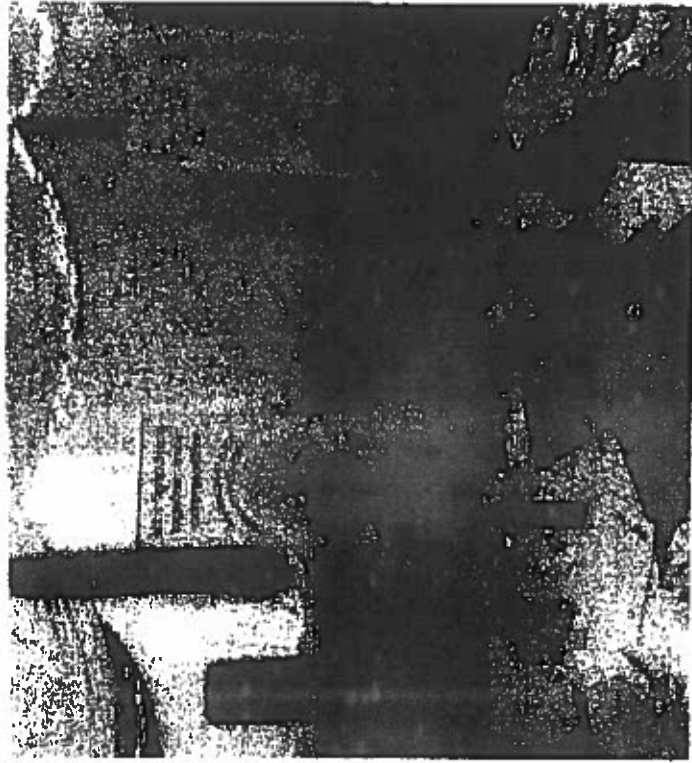
After school programs Tournaments eg. gym, wolver woods, homework's and book reading Rope skipping skateboarding	• To live in the drug free community • To manage the behavior of young people	Ongoing	Primary school High school School drop out	Entertainment venue retail, transport catering, mobile clubs, welfare, wood, books and stationary	Attendance register Budget - £25,000	Kwanokadinga and Kranshoek
---	--	---------	--	---	---	-------------------------------



**KWANOKUTHULA COMMUNITY POLICING FORUM
SAFETY PROJECTS**

PICTURES AND INFO ABOUT CPF PROGRAMS

DSD ,SAPS, CPF CHAIRPERSON



WOMEN , "YES WE CAN "

On the 29th August the Kwanokuthula CPF hosted Big event for Victim of domestic violence and Survivors.

GALA DINNER

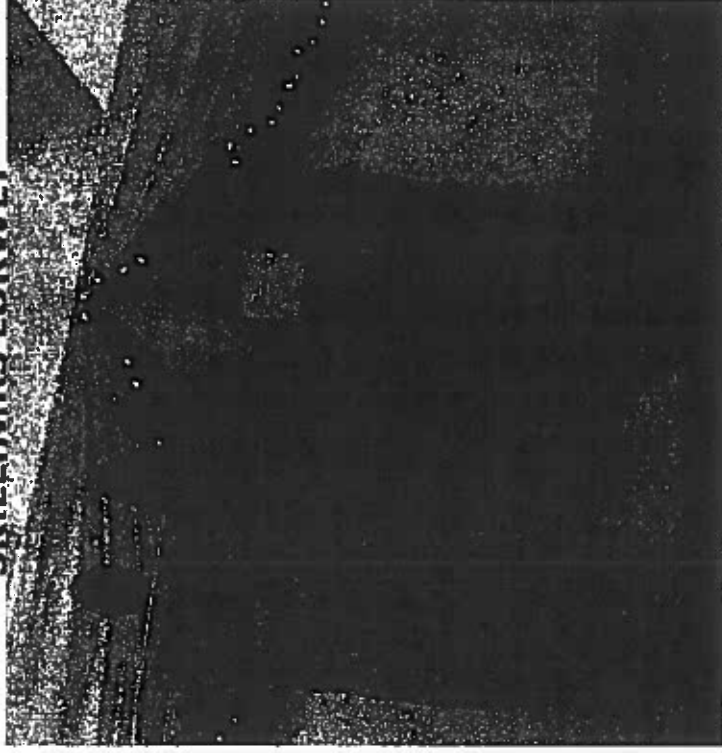
Treasure of CPF got skill of basic computer skill

The Community Policing forum recently hosted a Gala evening to mark of Women's Month (29th August 2015.) It was not only to close the Women Month but we also issue certificates to achievers in various categories. 40 women achieved certificates for the training they attended, 20 women received certificates for the basic computer skills training and 21 women received certificates on small business training and how to start a business also we give the certificate for NHW volunteer .the attendance for this event about +-200

The event was attended by inter-governmental departments and other non-governmental institutions like Cape Access, IDT and SEDA. The event was very successful with all women saying with one voice, "Yes We Can". They pledged to promote women and skills development to a higher level.

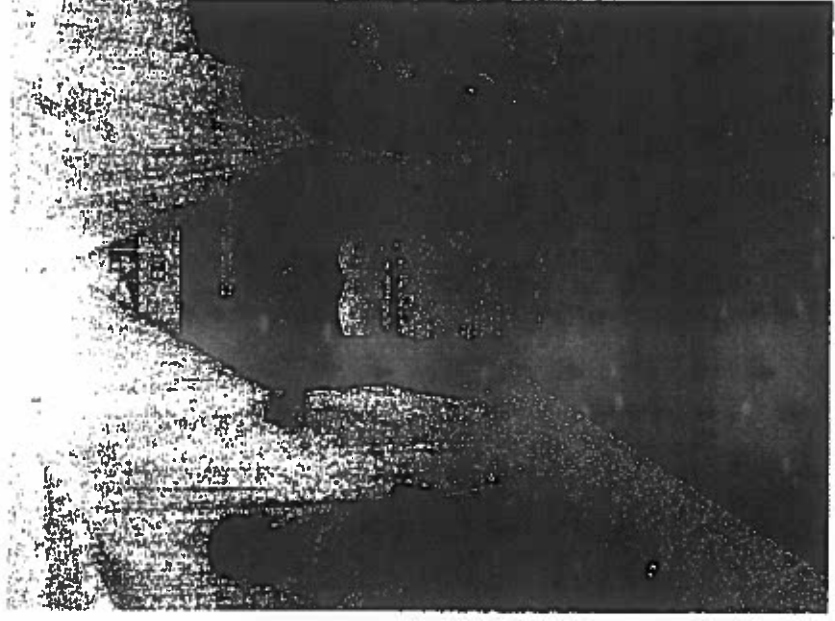
OUR CPF TREASURE GOT AWARD OF THE BASIC COMPUTER

SKILL (MRS LUKWE)

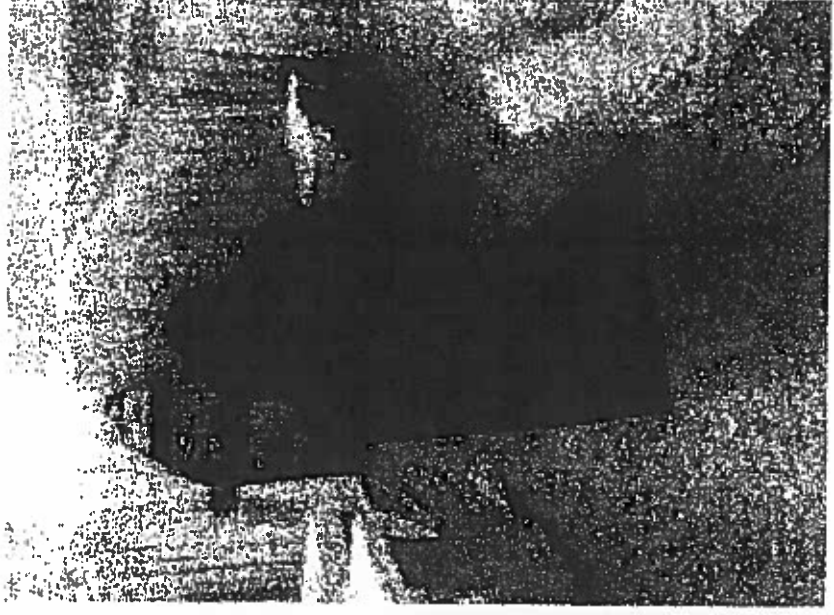


GALA DINNER CONT...

**PROJECT CO-ORDINATOR IN RED
CARPET**

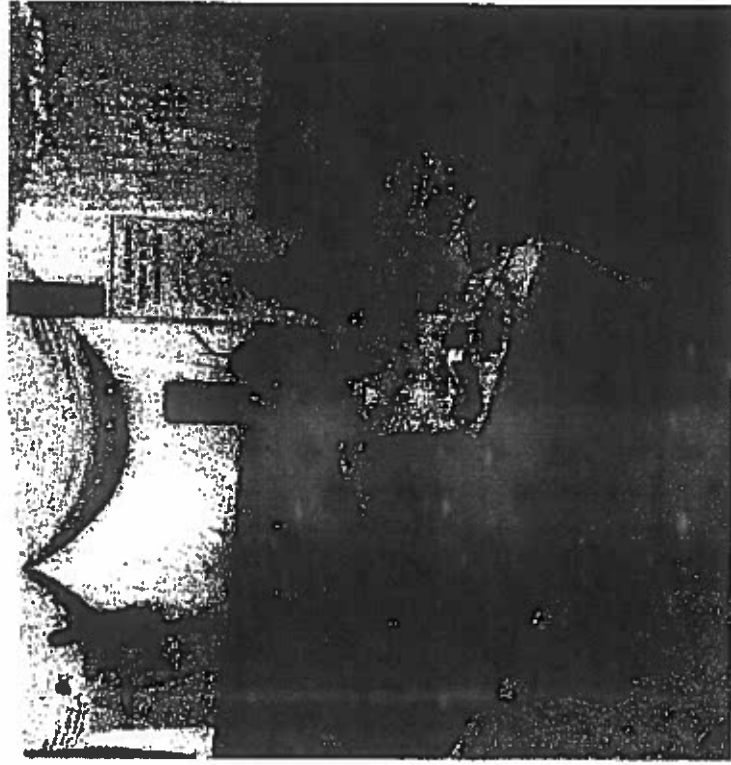


**KWANO CPF CHAIRPERSON
DANCING IN RED CARPET**

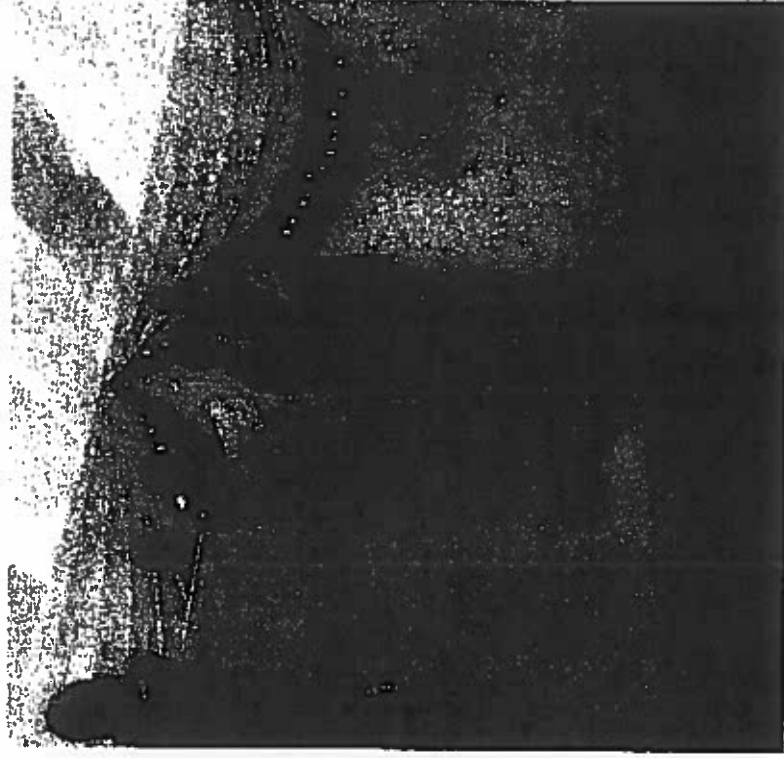


SAPS IS WORKING 100% WITH CPF

MEAL

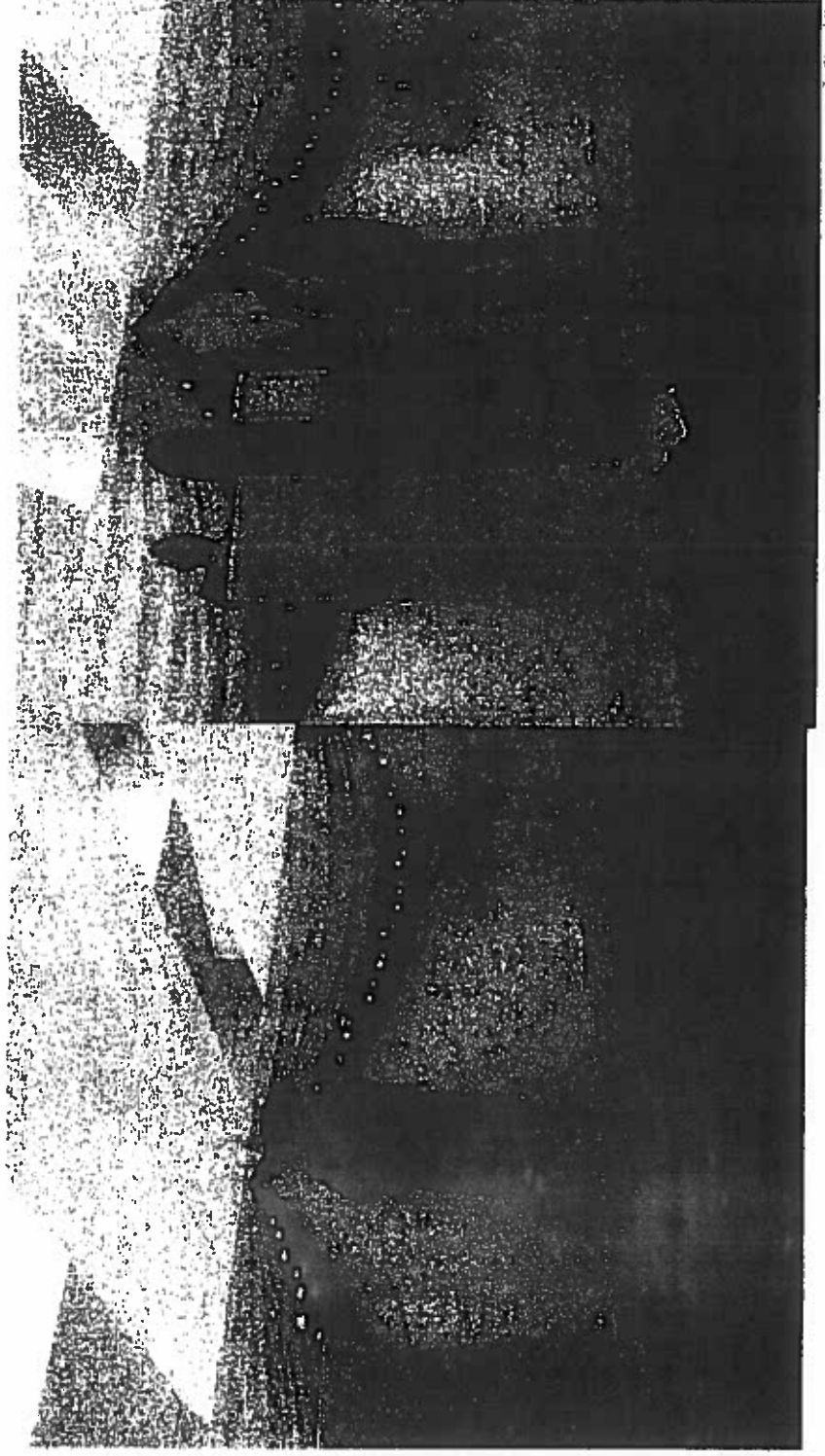


NHW CERTIFICATE



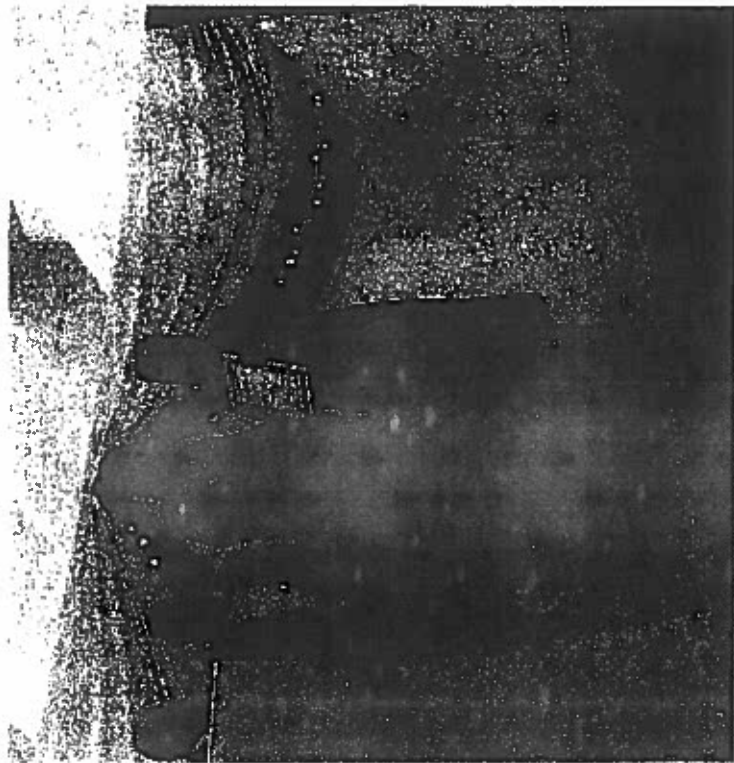
GALA DINNER CONT...

DEPARTMENT OF SOCIAL SERVICES MOTIVATE WOMEN
WINNER OF THE BEST COMMUNITY DEVELOPMENT AWARD

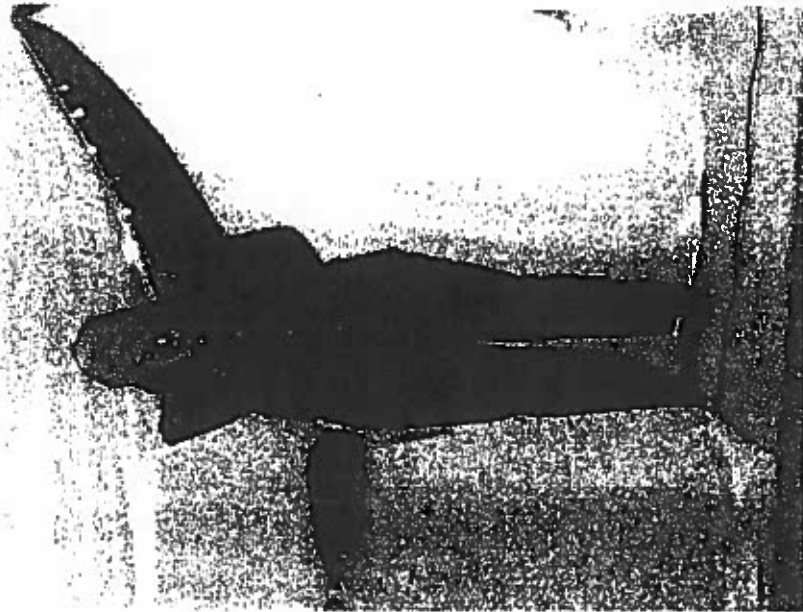


GALA DINNER CONT...

**KWANOKUTHULA SECTOR
CONSTABLE MR MACALA WIN
AWARD(BEST ORGANISING)**



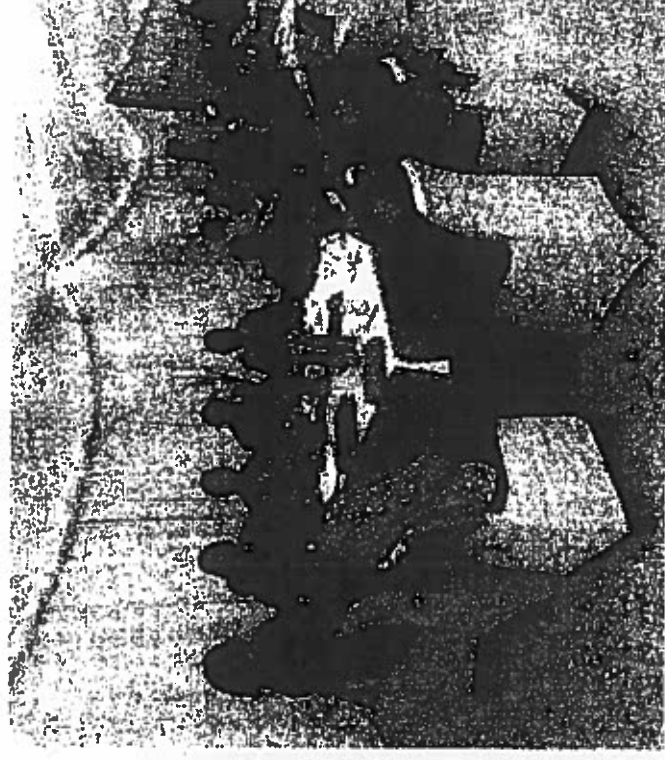
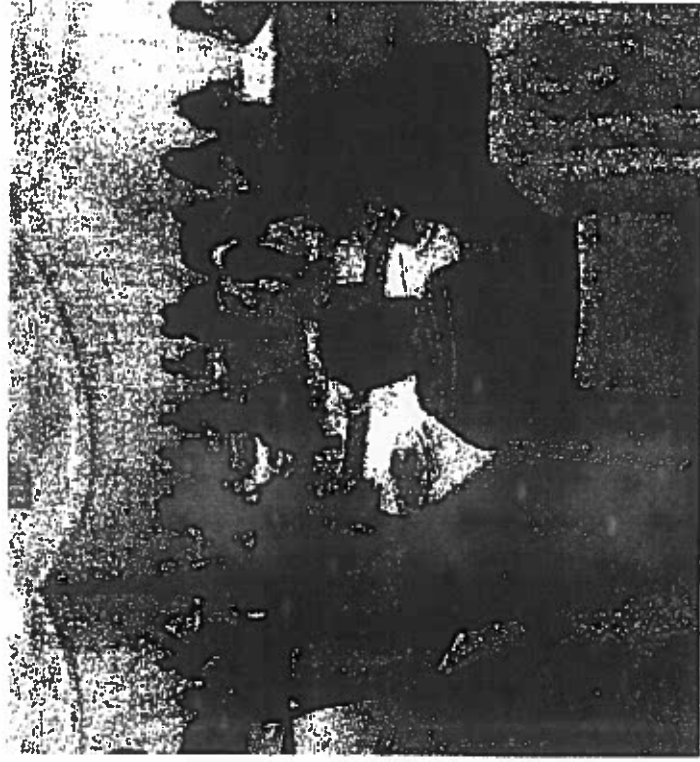
Mrs. Katu Speaker of the Day



GALA DINNER CONT...

KRANSHOEK AND
KWANOKUTHULA COMMUNITY

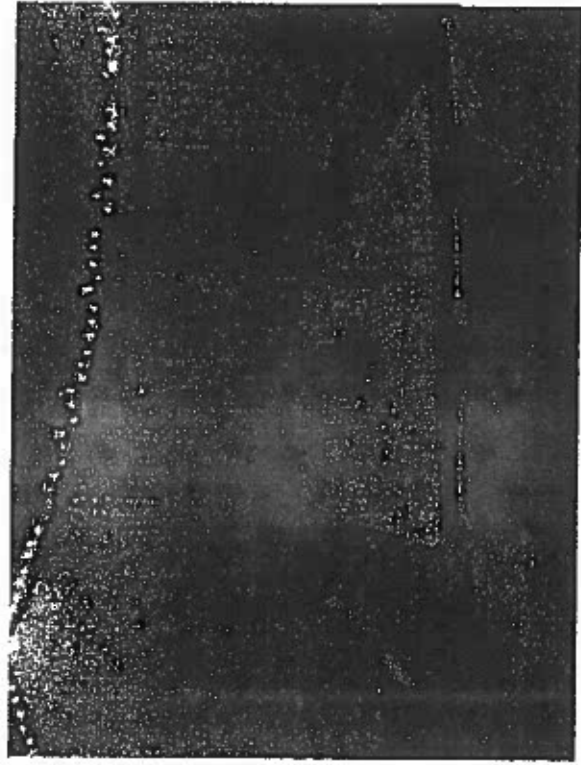
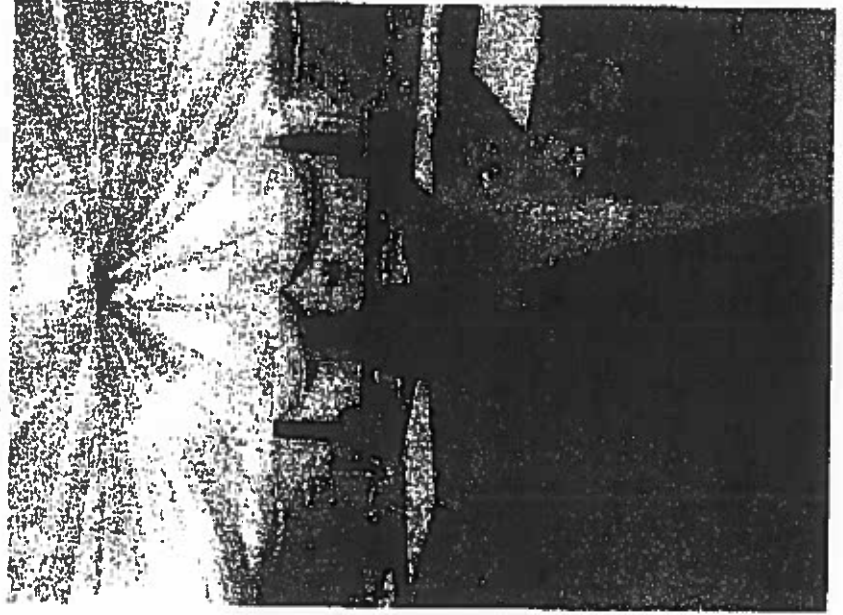
FAMSA ,SAPS,DSD,CPF,SEDA,



OUR DECORATION

DECO

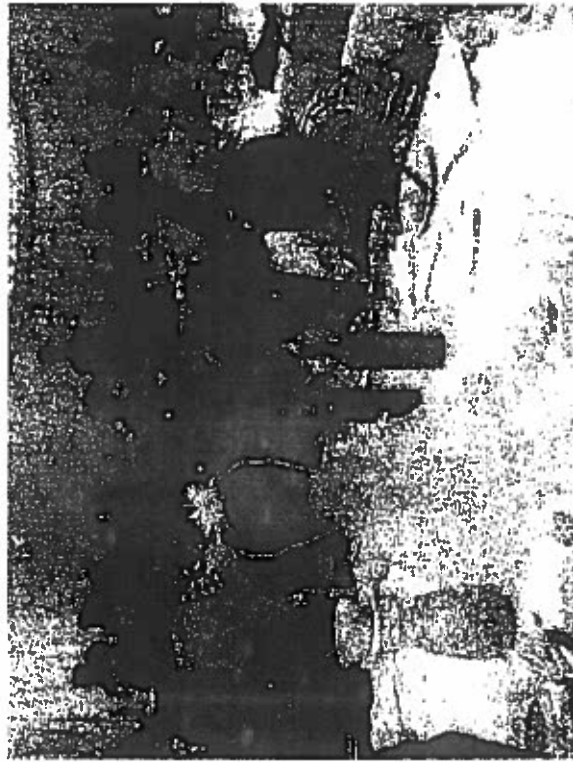
I M THE WOMEN ,ALSO
BUSINESS WOMEN



CATERING FOR THE DAY

STARTERS MENU WAS SOUP

FULL MEAL

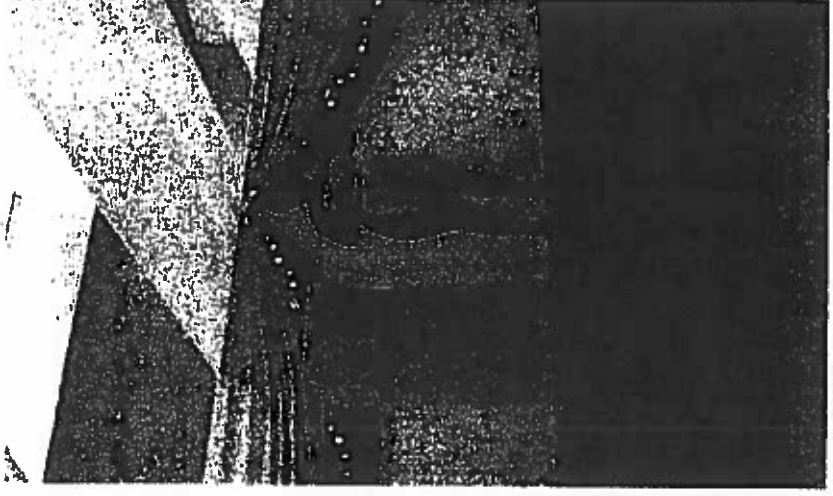


THANK YOU

BUDGET

- CATERING
- *DECORATION –R6000
- *MUSIC SYSTEM –R2500
- *CATERING -R15 000
- Total amount=R23 500

CPF MOTIVATE AND EMPOWER
WOMEN IN DIFFERENT SKILL





CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

Kwanokuthula Community Policing Forum

(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **06 May 2016**
(date)

Registration number **170-286 NPO**

Director's signature

M. W. [Signature]

Department of Social



Development



KWANOKUTHULA COMMUNITY POLICING FORUM CONSTITUTION

CERTIFIED AS A TRUE COPY

1. NAME

1.1 The organisation hereby constituted will be called Kwanokuthula Community Policing Forum

1.2 Its shortened name will be CPF (Herein after referred to as the organisation)

2. BODY CORPORATE

The organisation shall:

- * Exist in its own right separately from its members
- * Continue to exist even when its membership changes and there are different office bearers
- * Be able to own property and other possessions
- * Be able to sue and be sued in its own name

3. OBJECTIVES

- * To monitor the effectiveness and efficiency of the police
- * To decrease the high rate of crime in our area especially in the townships
- * To promote awareness programmes against the dangers of drugs and alcohol abuse
- * To empower the young people about gender equality and the promotion of human rights
- * Promotion of safer schools in our communities
- * To decrease the high level of domestic violence and child abuse

4. GOVERNING STRUCTURE AND MECHANISM OF GOVERNANCE

4.1 The Office Bearers will oversee the organisation. The Office Bearers will be made up of five members. They are the Board of governance of the organisation

4.2 Term of office: Office bearers will serve for a period of Three years which has been agreed to by the general members at an AGM and which shall not exceed three years. They can however stand for re-election for another term in office again and again after that, for so long as their services are needed and they are ready to give their services.

4.3 Vacancies: The Office Bearers must, as soon as reasonably possible appoint someone to fill any vacancy that reduces the number of Office Bearers.

CERTIFIED AS A TRUE COPY

06 MAY 2016

4.4 Resignation: An Office Bearer may resign from office in writing.

4.5 Disqualification or Removal: If an Office Bearer does not attend three meeting in a row without having applied for and obtaining leave of absence from the Board, then the Board will find a new member to take that person's place.

5. POWERS OF THE ORGANISATION

5.1 The Board shall carry out the powers on behalf of the organisation and they shall manage the affairs of the organisation in accordance with the resolutions of the members as shall be taken from time to time at the General Meeting of the organisation.

5.2 The Board is responsible for making decisions, and acting on such decisions which it believe it needs to make in order to achieve the objective of the organisation as stated in point 2 of this constitution.

5.3 The Board shall have the general powers and the authority to:

5.3.1 Raise fund or to invite and receive contributions

5.3.2 Buy, hire or exchange of any property that needs to achieve its objectives

5.3.3 Make by-laws for proper governance and management of the organisation

5.3.4 Form subcommittees to as and when it is necessary for proper functioning of the organisation

5.4 If the Board thinks it is necessary, then it can decide to set up one or more sub-committees. It may decide to do this to get some work done quickly. Or it may want a sub-committee to do an inquiry for example:

5.5 The Board may delegate any of its power its powers or functions to a sub-committee provided that:-

5.5.1 Such delegation and conditions are reflected in the minutes for a meeting

5.5.2 At least one Office Bearer serves in the sub-committee

5.5.3 There are three or more people on the sub-committee

5.5.4 The sub-committee must regularly report back to the board on its activities

5.6 The Board must in advance approve all expenditures incurred by the sub-committee and may revoke the delegation or amend the conditions of the delegation

CERTIFIED AS A TRUE COPY

6. MEETINGS

6.1. ANNUAL GENERAL MEETINGS (AGM)

6.1.1 Stakeholder of the organisation must attend its annual general meetings

6.1.2 The purpose of an Annual General Meeting (AGM) is to:

- * Report back to stakeholders from the Office Bearers on the achievement and work of over the year
- * Make any changes to the constitution
- * Enable members to decide on the policies of the organisation

6.1.2 The annual general meeting must be held once every year, towards the end of the financial year.

6.1.3 The organisation should deal with the following business among others, at the annual general meeting:-

- * Agree to the items to be discussed on the agenda
- * Write down who is there and who has sent apologies because they cannot attend
- * Read and confirm the previous meetings minutes with matters arising
- * Chairperson report
- * Treasurer's report
- * Changes to the constitution that members may want to make
- * General
- * Close the meeting

6.2. SPECIAL GENERAL MEETINGS

6.2.1 The Special General Meeting (SGM) or any other meeting is held outside of the normal or regular meetings.

6.2.2 Special or extraordinary meetings can take the shape of an Annual General Meeting (AGM) or any ordinary meeting of members.

6.2.3 The Board or not less than one-third of the members may call a Special General Meeting.

6.2.4 Special meeting may be called when Board needs the members or guidance of the general members of the organisation to take up issues that require urgent attention and cannot wait until the next regular AGM or ordinary meeting.

6.3 ORDINARY MEETINGS

6.3.1 Ordinary members meetings are conducted to complete a standard order of business of the organisation. These are held once a quarter and are attended by the board.

6.3.2 The meetings of the Board will be held at least once a quarter or when a need arises from time to time to conduct the business of the Board.

6.4 NOTICE OF MEETINGS

6.4.1 The Chairperson of the Board shall convene meetings. The Secretary must all Board members know the date of the proposed meeting within a reasonable time, but not less than seven (7) days, before it is due to take place.

6.4.2 However, when convening an AGM, or a Special General Meeting, all members of the organisation must be informed of the meeting no less than fourteen (14) days before such a meeting.

6.4.3 Notices for all meetings provided for in this constitution must be given to relevant members in writing, either personally, by post or electronic communication or whichever manner it is convenient, to the address or other similar particulars provided by the members.

6.4.4 The notices for all meetings must indicate the reasons for the meeting and the matters that will be discussed in the meeting.

6.4.5 For confirmation of delivery, all notices sent to members at the latest known contact details shall be deemed to have been duly served on members, unless it can be proven otherwise.

6.4.6 All members present in person at any meeting shall be deemed to have received notice of such meeting.

6.5 QUORUMS

6.4.7 Quorums for all meetings of the organisation shall be a simple majority (50% +) of relevant members who are expected to attend.

6.4.8 However, for the purpose of considering changes to this constitution, or the dilution of the organisation, then a two third ($\frac{2}{3}$) of the members shall be present at a meeting to make a quorum before a decision to change the constitution is taken.

6.4.9 All meetings of the organisation must reach a quorum before they can start.

6.4.10 If, however a quorum is not present within fifteen minutes of the appointed time of the meeting, the meeting must be adjourned or postponed to another date within fourteen days thereafter to make up a quorum for that meeting and the meeting will continue as a quorum is present.

CERTIFIED AS A TRUE COPY

06 MAY 2010

6.6 PROCEDURES OF MEETINGS

6.4.12 The Board may regulate its meetings and proceeding as it deems fit, subject to the following:-

- * That the Chairperson shall chair all meetings of the organisation including that of the Board.
- * That, if the Chairperson is not present, the Vice Chairperson shall chair such meeting. In the event both are absent, the Board members present at the meeting shall elect a chairperson for that meeting.

6.7 MAKING DECISIONS IN MEETINGS

6.4.13 Where possible, the decisions of the organisation shall be taken by consensus. However, if there is no consensus then members will discuss options for a while and then call for a vote.

6.4.14 All votes shall be counted and the majority votes on an issue shall be regarded as the decision of the meeting.

6.4.15 However, if opposing are equal on an issue, then the chairperson in that meeting has either a second or a deciding vote.

6.4.16 All members must abide by the majority decision.

6.4.17 Decisions concerning changes to this constitution, or of dissolution and closing down of the organisation shall only be dealt with in terms of clauses 9 and 10 of this constitution.

6.8 RECORDS OF MEETINGS

6.4.18 Proper minutes and attendance records must be kept for all meetings of the organisation.

6.4.19 The minutes shall be confirmed as a true record of proceedings by the next meeting of Board, or of general members as the case may be, and shall thereafter be signed by the Chairperson.

6.4.21 Minutes shall thereafter be kept safely and always be on hand for members to consult.

7. INCOME AND PROPERTY

7.1 The organisation shall keep a record of everything it owns.

7.2 The organisation may not give any money or property to its members or the Board. The only time it can do this is when it pays for work that an Office Bearer or member has done for the organisation. The payment must be reasonable for the work that has been done.

CERTIFIED AS A TRUE COPY

7.3 The Board or member of the organisation can only get money back from the organisation for expenses that she/he has paid for or on behalf of the organisation and for which authorisation has been granted.

7.4 The Board members of the organisation do not have rights over things that belong to the organisation.

8. FINANCES AND REPORTS

8.1 **Bank Account:** The Board must open a bank account in the name of the organisation with a registered Bank.

8.2 **Signing:** Cheques and other documents requiring signature on behalf of the organisation shall be signed by least two persons authorised by the Board. Whenever funds are taken out of the bank account, the chairperson and at least other members of the organisation must sign the withdrawal or cheque.

8.3 **Financial year-end:** The financial year end of the organisation shall be the end of 30 April each year.

8.4 **Financial Report:** The Board must ensure that proper records and books of account which reflected the affairs of the organisation are kept, and within six months of its financial year a report is compiled by an Independent registered Accounting Officer stating whether or not the financial statements of the organisation are consistent with its accounting policies of the organisation.

8.5 The Treasurer is responsible for making sure that the money of the organisation is safe and accounted for.

8.6 The Treasurer must also make regular reports to the Board on the finances of the organisation, which should include all incomes, expenditures and balances that remain according to accounting practices of the organisation.

8.7 If the organisation has funds that can be invested, the funds may only be invested with registered financial institutions. These institutions are listed in Section 1 of the Financial Institutions (Investment of funds) Act, 1984, or as shall be amended. Or the organisation can get securities that are listed on a licensed stock exchange as set out in the Stock Exchange Control Act, 1985.

(as amended). The organisation can go to different banks to seek advice on the best way to look after its funds.

CERTIFIED AS A TRUE COPY

06 MAY 2016

9. AMENDMENT TO THE CONSTITUTION

9.1 The constitution can only be changed by a resolution. The resolution has to be agreed upon and passed by not less than two thirds ($\frac{2}{3}$) (or at least 67%) of the members who are at the annual general meeting or special general meeting. Members must vote at this meeting to change the constitution.

9.2 For the purpose of considering changes to this constitution a two third ($\frac{2}{3}$) of the members shall be present at a meeting to make a quorum before a decision to change the constitution is taken. Any annual general meeting may vote upon such a motion, if the details of the changes are set out in the notice referred to in clause 6 of this constitution.

9.3 As provided for in clause 6, written notices must go out not less than fourteen (14) days before the meeting at which the changes to the constitution are going to be proposed. The notice must indicate the proposed changes to the constitution that will be discussed at the meeting.

9.4 No amendment may be made which would cause the organisation to close down or stop to function or die away.

10. DISSOLUTION/CLOSING DOWN

10.1 The organisation may dissolve or close down if at least two third ($\frac{2}{3}$) of members present and voting at a meeting convened for the purpose of considering such matter, are in favour of closing down.

10.2 When the organisation closes down, it has to pay off all its debts. After doing this, if there is property or money left over it should not be paid or given to members of the organisation. It should be given some way to another non-profit entity that has the same objectives. The organisation's general meeting can decide what organisation it could be.

This constitution was approved and accepted by members of:

Kurumanokunila Business Forum

At a Special (General) Meeting held on:

25 JANUARY 2014

Day/Month/Year

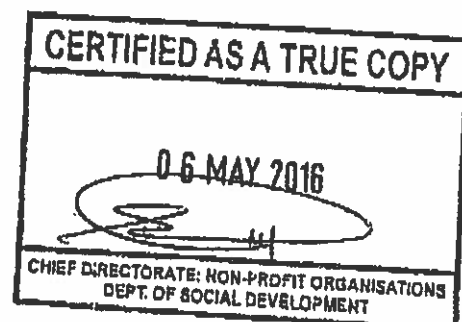
~~Chairperson~~
Chairperson

CERTIFIED AS A TRUE COPY

~~Secretary~~
Secretary



KWANOKUTHULA COMMUNITY POLICING FORUM CONSTITUTION



PCL

1. NAME

- 1.1 The organisation hereby constituted will be called Kwanokuthula Community Policing Forum
- 1.2 Its shortened name will be CPF (Herein after referred to as the organisation)

2. BODY CORPORATE

The organisation shall:

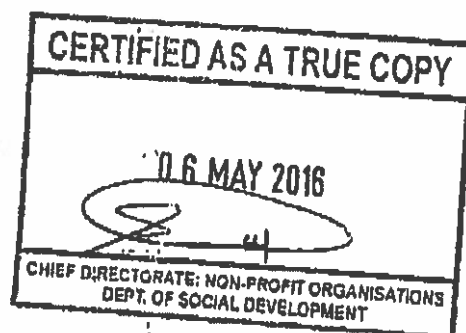
- * Exist in its own right separately from its members
- * Continue to exist even when its membership changes and there are different office bearers
- * Be able to own property and other possessions
- * Be able to sue and be sued in its own name

3. OBJECTIVES

- * To monitor the effectiveness and efficiency of the police
- * To decrease the high rate of crime in our area especially in the townships
- * To promote awareness programmes against the dangers of drugs and alcohol abuse
- * To empower the young people about gender equality and the promotion of human rights
- * Promotion of safer schools in our communities
- * To decrease the high level of domestic violence and child abuse

4. GOVERNING STRUCTURE AND MECHANISM OF GOVERNANCE

- 4.1 The Office Bearers will oversee the organisation. The Office Bearers will be made up of five members. They are the Board of governance of the organisation
- 4.2 Term of office: Office bearers will serve for a period of Three years which has been agreed to by the general members at an AGM and which shall not exceed three years. They can however stand for re-election for another term in office again and again after that, for so long as their services are needed and they are ready to give their services.
- 4.3 Vacancies: The Office Bearers must, as soon as reasonably possible appoint someone to fill any vacancy that reduces the number of Office Bearers.





CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

Kwanokuthula Community Policing Forum

(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **06 May 2016**
(date)

Registration number **170-286 NPO**

Director's signature

M. Mufasa

Department of Social



Development

4.4 Resignation: An Office Bearer may resign from office in writing.

4.5 Disqualification or Removal: If an Office Bearer does not attend three meeting in a row without having applied for and obtaining leave of absence from the Board, then the Board will find a new member to take that person's place.

5. POWERS OF THE ORGANISATION

5.1 The Board shall carry out the powers on behalf of the organisation and they shall manage the affairs of the organisation in accordance with the resolutions of the members as shall be taken from time to time at the General Meeting of the organisation.

5.2 The Board is responsible for making decisions, and acting on such decisions which it believe it needs to make in order to achieve the objective of the organisation as stated in point 2 of this constitution.

5.3 The Board shall have the general powers and the authority to:

5.3.1 Raise fund or to invite and receive contributions

5.3.2 Buy, hire or exchange of any property that needs to achieve its objectives

5.3.3 Make by-laws for proper governance and management of the organisation

5.3.4 Form subcommittees to as and when it is necessary for proper functioning of the organisation

5.4 If the Board thinks it is necessary, then it can decide to set up one or more sub-committees. It may decide to do this to get some work done quickly. Or it may want a sub-committee to do an inquiry for example:

5.5 The Board may delegate any of its power its powers or functions to a sub-committee provided that:-

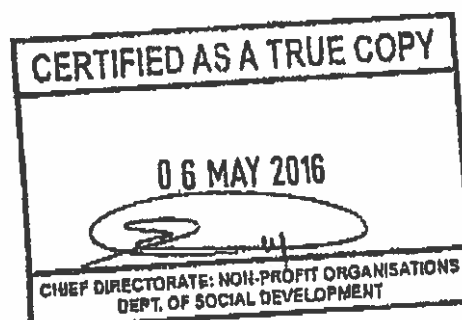
5.5.1 Such delegation and conditions are reflected in the minutes for a meeting

5.5.2 At least one Office Bearer serves in the sub-committee

5.5.3 There are three or more people on the sub-committee

5.5.4 The sub-committee must regularly report back to the board on its activities

5.6 The Board must in advance approve all expenditures incurred by the sub-committee and may revoke the delegation or amend the conditions of the delegation



6. MEETINGS

6.1. ANNUAL GENERAL MEETINGS (AGM)

6.1.1 Stakeholder of the organisation must attend its annual general meetings

6.1.2 The purpose of an Annual General Meeting (AGM) is to:

- * Report back to stakeholders from the Office Bearers on the achievement and work of over the year
- * Make any changes to the constitution
- * Enable members to decide on the policies of the organisation

6.1.2 The annual general meeting must be held once every year, towards the end of the financial year.

6.1.3 The organisation should deal with the following business among others, at the annual general meeting:-

- * Agree to the items to be discussed on the agenda
- * Write down who is there and who has sent apologies because they cannot attend
- * Read and confirm the previous meetings minutes with matters arising
- * Chairperson report
- * Treasurer's report
- * Changes to the constitution that members may want to make
- * General
- * Close the meeting

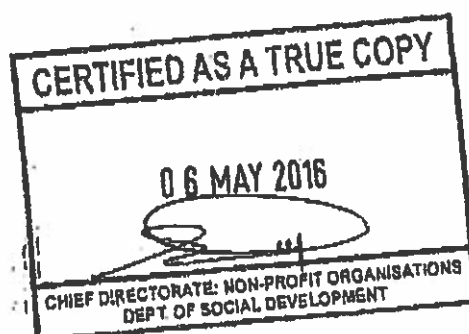
6.2. SPECIAL GENERAL MEETINGS

6.2.1 The Special General Meeting (SGM) or any other meeting is held outside of the normal or regular meetings.

6.2.2 Special or extraordinary meetings can take the shape of an Annual General Meeting (AGM) or any ordinary meeting of members.

6.2.3 The Board or not less than one-third of the members may call a Special General Meeting.

6.2.4 Special meeting may be called when Board needs the members or guidance of the general members of the organisation to take up issues that require urgent attention and cannot wait until the next regular AGM or ordinary meeting.



6.3 ORDINARY MEETINGS

6.3.1 Ordinary members meetings are conducted to complete a standard order of business of the organisation. These are held once a quarter and are attended by the board.

6.3.2 The meetings of the Board will be held at least once a quarter or when a need arises from time to time to conduct the business of the Board.

6.4 NOTICE OF MEETINGS

6.4.1 The Chairperson of the Board shall convene meetings. The Secretary must all Board members know the date of the proposed meeting within a reasonable time, but not less than seven (7) days, before it is due to take place.

6.4.2 However, when convening an AGM, or a Special General Meeting, all members of the organisation must be informed of the meeting no less than fourteen (14) days before such a meeting.

6.4.3 Notices for all meetings provided for in this constitution must be given to relevant members in writing, either personally, by post or electronic communication or whichever manner it is convenient, to the address or other similar particulars provided by the members.

6.4.4 The notices for all meetings must indicate the reasons for the meeting and the matters that will be discussed in the meeting.

6.4.5 For confirmation of delivery, all notices sent to members at the latest known contact details shall be deemed to have been duly served on members, unless it can be proven otherwise.

6.4.6 All members present in person at any meeting shall be deemed to have received notice of such meeting.

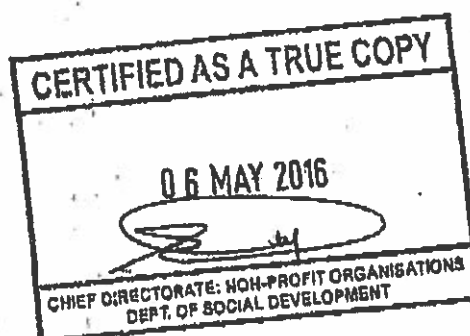
6.5 QUORUMS

6.4.7 Quorums for all meetings of the organisation shall be a simple majority (50%+) of relevant members who are expected to attend.

6.4.8 However, for the purpose of considering changes to this constitution, or the dilution of the organisation, then a two third ($\frac{2}{3}$) of the members shall be present at a meeting to make a quorum before a decision to change the constitution is taken.

6.4.9 All meetings of the organisation must reach a quorum before they can start.

6.4.10 If, however a quorum is not present within fifteen minutes of the appointed time of the meeting, the meeting must be adjourned or postponed to another date within fourteen days thereafter to make up a quorum for that meeting and the meeting will continue as a quorum is present.



Bm

6.6 PROCEDURES OF MEETINGS

6.4.12 The Board may regulate its meetings and proceeding as it deems fit, subject to the following:-

* That the Chairperson shall chair all meetings of the organisation including that of the Board.

* That, if the Chairperson is not present, the Vice Chairperson shall chair such meeting. In the event both are absent, the Board members present at the meeting shall elect a chairperson for that meeting.

6.7 MAKING DECISIONS IN MEETINGS

6.4.13 Where possible, the decisions of the organisation shall be taken by consensus. However, if there is no consensus then members will discuss options for a while and then call for a vote.

6.4.14 All votes shall be counted and the majority votes on an issue shall be regarded as the decision of the meeting.

6.4.15 However, if opposing are equal on an issue, then the chairperson in that meeting has either a second or a deciding vote.

6.4.16 All members must abide by the majority decision.

6.4.17 Decisions concerning changes to this constitution, or of dissolution and closing down of the organisation shall only be dealt with in terms of clauses 9 and 10 of this constitution.

6.8 RECORDS OF MEETINGS

6.4.18 Proper minutes and attendance records must be kept for all meetings of the organisation.

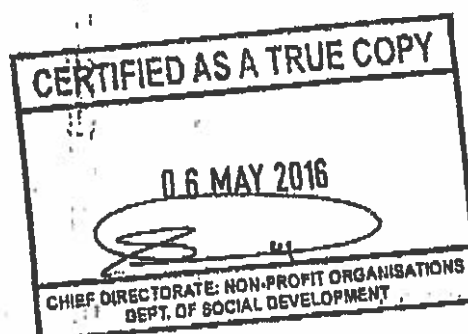
6.4.19 The minutes shall be confirmed as a true record of proceedings by the next meeting of Board, or of general members as the case may be, and shall thereafter be signed by the Chairperson.

6.4.21 Minutes shall thereafter be kept safely and always be on hand for members to consult.

7. INCOME AND PROPERTY

7.1 The organisation shall keep a record of everything it owns.

7.2 The organisation may not give any money or property to its members or the Board. The only time it can do this is when it pays for work that an Office Bearer or member has done for the organisation. The payment must be reasonable for the work that has been done.



Dm

P.C.1

7.3 The Board or member of the organisation can only get money back from the organisation for expenses that she/he has paid for or on behalf of the organisation and for which authorisation has been granted.

7.4 The Board members of the organisation do not have rights over things that belong to the organisation.

8. FINANCES AND REPORTS

8.1 Bank Account: The Board must open a bank account in the name of the organisation with a registered Bank.

8.2 Signing: Cheques and other documents requiring signature on behalf of the organisation shall be signed by least two persons authorised by the Board. Whenever funds are taken out of the bank account, the chairperson and at least other members of the organisation must sign the withdrawal or cheque.

8.3 Financial year-end: The financial year end of the organisation shall be the end of 30 April each year.

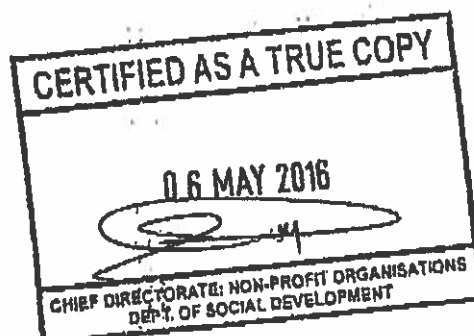
8.4 Financial Report: The Board must ensure that proper records and books of account which reflected the affairs of the organisation are kept, and within six months of its financial year a report is compiled by an independent registered Accounting Officer stating whether or not the financial statements of the organisation are consistent with its accounting policies of the organisation.

8.5 The Treasurer is responsible for making sure that the money of the organisation is safe and accounted for.

8.6 The Treasurer must also make regular reports to the Board on the finances of the organisation, which should include all incomes, expenditures and balances that remain according to accounting practices of the organisation.

8.7 If the organisation has funds that can be invested, the funds may only be invested with registered financial institutions. These institutions are listed in Section 1 of the Financial Institutions (Investment of funds) Act, 1984, or as shall be amended. Or the organisation can get securities that are listed on a licensed stock exchange as set out in the Stock Exchange Control Act, 1985.

(as amended). The organisation can go to different banks to seek advice on the best way to look after its funds.



P.C

DM

9. AMENDMENT TO THE CONSTITUTION

9.1 The constitution can only be changed by a resolution. The resolution has to be agreed upon and passed by not less than two thirds (⅔) (or at least 67%) of the members who are at the annual general meeting or special general meeting. Members must vote at this meeting to change the constitution.

9.2 For the purpose of considering changes to this constitution a two third (⅔) of the members shall be present at a meeting to make a quorum before a decision to change the constitution is taken. Any annual general meeting may vote upon such a motion, if the details of the changes are set out in the notice referred to in clause 6 of this constitution.

9.3 As provided for in clause 6, written notices must go out not less than fourteen (14 days) before the meeting at which the changes to the constitution are going to be proposed. The notice must indicate the proposed changes to the constitution that will be discussed at the meeting.

9.4 No amendment may be made which would cause the organisation to close down or stop to function or die away.

10. DISSOLUTION/CLOSING DOWN

10.1 The organisation may dissolve or close down if at least two third (⅔) of members present and voting at a meeting convened for the purpose of considering such matter, are in favour of closing down.

10.2 When the organisation closes down, it has to pay off all its debts. After doing this, if there is property or money left over it should not be paid or given to members of the organisation. It should be given some way to another non-profit entity that has the same objectives. The organisation's general meeting can decide what organisation it could be.

This constitution was approved and accepted by members of:

HUMAN RIGHTS AND POLICE FORUM

At a Special (General) Meeting held on 18 JANUARY 2014
Day/Month/Year

[Signature]
Chairperson

[Signature]
Secretary

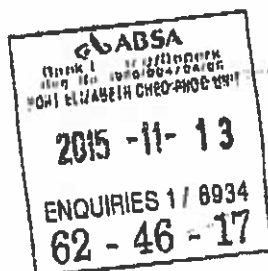
CERTIFIED AS A TRUE COPY

06 MAY 2016

[Signature]
CHIEF DIRECTORATE: NON-PROFIT ORGANISATIONS
DEPT. OF SOCIAL DEVELOPMENT

P.C

CPF KWANOKUTHULA
PO BOX 1122
KWANOKUTHULA
6601



ABSA BANK KNYNSA
BIZSTART
ACCOUNT NUMBER :
ACCOUNT STATUS :
BALANCE :
AVAILABLE BALANCE :
UNCLEARED AMOUNT :
AVAIL UNCLEARED AMT :

OPEN
450,83
400,83
0,00
0,00

STATEMENT FOR PERIOD 01/07/2015 TO 13/11/2015

DATE	TRAN DESCRIPTION	TRAN BRANCH	AMOUNT	BALANCE
01/07/2015	PRESENTATION ENQRY	PLETBRGBAY	0,00	5336,10
	PRESENTATION FEE		16,00-	5320,10
	NUMBER OF PRINTED PAGES:001			
01/07/2015	CASH WITHDRAWAL	PLETBRGBAY	4900,00-	420,10
	TRANSACTION CHARGE		104,05-	316,05
03/07/2015	ADMIN FEE	KNYSNA	0,00	316,05
	ADMINISTRATION FEE		19,00-	297,05
08/07/2015	CREDIT INTEREST	KNYSNA	1,06	298,11
13/07/2015	PRESENTATION ENQRY	PLETBRGBAY	0,00	298,11
	PRESENTATION FEE		16,00-	282,11
	NUMBER OF PRINTED PAGES:001			
21/07/2015	PRESENTATION ENQRY	PLETBRGBAY	0,00	282,11
	PRESENTATION FEE		16,00-	266,11
	NUMBER OF PRINTED PAGES:001			
22/07/2015	DIRECT CREDIT	SETTLEMENT/C	20000,00	20266,1
	RASK02 WC: COMMU000622466			
23/07/2015	PRESENTATION ENQRY	PLETBRGBAY	0,00	20266,1
	PRESENTATION FEE		16,00-	20250,1
	NUMBER OF PRINTED PAGES:001			
23/07/2015	CASH WITHDRAWAL	KNYSNA	19800,00-	450,1
	TRANSACTION CHARGE		320,10-	130,0
01/08/2015	ADMIN FEE	KNYSNA	0,00	130,0
	ADMINISTRATION FEE		19,00-	111,0
04/08/2015	PRESENTATION ENQRY	PLETBRGBAY	0,00	111,0
	PRESENTATION FEE		16,00-	95,0
	NUMBER OF PRINTED PAGES:001			
08/08/2015	CREDIT INTEREST	KNYSNA	0,64	95,0
17/08/2015	PRESENTATION ENQRY	PLETBRGBAY	0,00	95,0
	PRESENTATION FEE		16,00-	79,0
	NUMBER OF PRINTED PAGES:001			
20/08/2015	DIRECT CREDIT	SETTLEMENT/C	3000,00	3079,0
	PLETT TOURISM			
21/08/2015	CASH WITHDRAWAL	PLETBRGBAY	3000,00-	79,0
	TRANSACTION CHARGE		76,50-	3,0
03/09/2015	ADMIN FEE	KNYSNA	0,00	3,0
	ADMINISTRATION FEE		19,00-*	3,0
08/09/2015	CREDIT INTEREST	KNYSNA	0,08	3,0

INTERNAL MEMORANDUM MAYOR'S OFFICE

TO: MUNICIPAL MANAGER
SENIOR MANAGER: BUDGET AND TREASURY

FROM: MANAGER: OFFICE OF THE POLITICAL BEARERS.

DATE: 04 APRIL 2017

SUBJECT: GRANT-IN-AID

Background

For over yesteryears Bitou Municipality has been giving financial support to the local NGO's /NPO's local organisations that support development in Bitou in a form of Grant in Aid.

This is Social and Economic uplifting to eradicate poverty and sustain community based initiatives as they contribute to the development and the welfare of our local people.

These organizations played a major role in the upliftment and development in our communities and they deserve to be supported by both government and business.

On our long list, we had 68 Organizations that applied for Grant in Aid.
After the longlist, 38 Organizations were Shortlisted

Our financial implication is R '305'000

Thank you


DALUXOLO
MANAGER: OFFICE OF THE POLITICAL BEARES

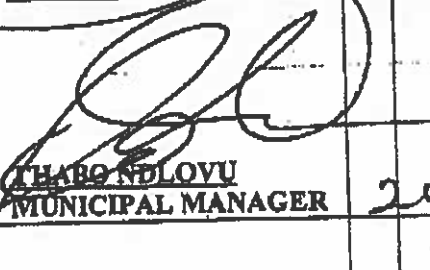
SUPPORTED/NOT SUPPORTED

COMMENTS: BUDGET AND TREASURY OFFICES

Funding available: ☒ YES / ☐ NO


GERT GROENEWALD
ACTING CHIEF FINANCE OFFICER

APPROVED NOT APPROVED


THABO NDLOVU
MUNICIPAL MANAGER

24/4/2017

GRANT IN AID 2017

NAMES OF APPLICANTS	AMOUNTS	REQUISITION NUMBERS
	R 190 000.00	# 220433
SOKHULUWA YOUTH FUTURE	R 20 000.00	# 220449
KWANOKUTHULA COMMUNITY POLICING FORM	R 20 000.00	# 220446
KIDS OF KURLAND SCHOOL PROJECT	R 60 000.00	# 220464
SOUTH AFRICAN GIRLS AND BOYS CENTRE FOR SOCIAL AND ECONOMIC TRANSFORMATION	R 250 000.00	# 220438
EDEN SOCIAL NETWORKS	R 15 000.00	# 220451
LUNCHBOX THEATRE	R 100 000.00	# 220430
BITOU 10 FOUNDATION	R 15 000.00	# 220447
KRANSHOEK ADVICE CENTRE	R 40 000.00	# 220427
ADOPT-A-SWIMMER	R 20 000.00	# 220436
CHILD WELFARE S.A KRANSHOEK	R 20 000.00	# 220453
NEW BEGINNINGS PLACE OF SAFETY	R 20 000.00	# 220434
BITOU SCHULMA ORGANISATION	R 20 000.00	# 220454
NEW HORIZONS PENSIONERS CLUB	R 100 000.00	# 220429
BABY EAGLES EDUCARE CENTRE	R 10 000.00	# 220467
MAZAMOMHLE ELDERLY COMMUNITY DEVELOPMENT	R 20 000.00	# 220442
GREEN VALLEY ELDERLY AND DISABLED	R 350 000.00	# 220432
BITOU EARLY CHILDHOOD DEVELOPMENT FORUM	R 50 000.00	# 220450
BITOU FOOD GARDEN PROJECT	R 20 000.00	# 220459
PROTEA SERVICE CENTRE	R 20 000.00	# 220460
REESA FRAIL CARE	R 15 000.00	# 220448
KRANSHOEK OLD AGED GROUP	R 20 000.00	# 220443
JOY COMMUNITY DEVELOPMENT	R 20 000.00	# 220440
ERRICAVILLE ELDERLY SUPPORT GROUP	R 20 000.00	# 220439
EDU - PLETT	R 15 000.00	# 220435
BUILDING THE WALLS OF THE COMMUNITY	R 20 000.00	# 220437
CHILD WELFARE S.A PLETTENBERG BAY	R 20 000.00	# 220428
ALL NATIONS SATISFACTORY CENTRE	R 50 000.00	# 220455
PAWS	R 50 000.00	# 220441
FAMSA PLETT		



DALUXOLO NCANE

OFFICE OF THE EXECUTIVE MAYOR

✓
Request Number : 220460 [Initial request]
Authorization Ref. : 0
Submitting document : 0
Contract ID :
Request Type : Normal SCM process

Application Date : 09/04/2017
Applicant : TSIPHUNGU THANDOKAZI SIPHUNGU
Contract details:- Extension Number 3008
Cellphone Number
Fax Number

Captured by : TSIPHUNGU THANDOKAZI SIPHUNGU
Authorized by : ACROUTZ ALAN CROUTZ

AWAITING AUTHORITY

Required by : 09/05/2017

Preferred supplier 1: Not yet determined
Reason :

Preferred supplier 2: Not yet determined
Reason :

Preferred supplier 3: Not yet determined
Reason :

Delivery Instructions: ASAP

Total reserved value : 20000.00
Provisional SCM process : Q2 R10,001 up to R30,000 Three formal written price

LETT

FINANCIAL ASSISTANCE FOR NON PROFIT ORGANIZATIONS
FROM THE EXECUTIVE MAYOR MP LOBESE

Specification ASAP
Costcode : 2016

10112705
OFFICE OF THE POLICE BEARERS

Qty.:

1.000
GENERAL EXPENSES : MAYORAL INTER

☒ Private Bag X1002, Plettenberg Bay 6600; ☎ (044) 501-3008 - Mr D Ncane

APPLICATION FOR GRANT-IN-AID

(PLEASE READ AND COMPLY WITH CONDITIONS ON PAGE 6)

20

1. NAME OF YOUR ORGANISATION

REFUSA Facilitycare

2. CLASSIFICATION / SECTOR OF YOUR ORGANISATION (e.g. Welfare, Educational Institution, Arts and Culture, Sporting Body, School for Handicapped/Special School, Pre-School/ Educare etc.)

Welfare

3. WELFARE / NPO REGISTRATION NUMBER (Attach copy of proof of registration.)

WELFARE 104 837 N.P.O.

4. STREET ADDRESS

896 Lerik Street
Kleinshoek

5. POSTAL ADDRESS

Kleinshoek
Plettenberg bay
6600

6. E-MAIL:

7. WARD NO: 7

8.

ERF NO / AREA:

9. TELEPHONE:

10.

FAX:

11. OBJECTIVES OF YOUR ORGANISATION

Ensure that the project has an acceptable level. Getting skilled people involved the project to make sure that all aspects of the project are taken care of seek financial support make sure it is spent on the project.

12. BRIEFLY EXPLAIN YOUR ORGANISATION'S INFRASTRUCTURE/ OPERATIONAL STRATEGIES TO ACHIEVE ITS OBJECTIVES

To create a peaceful and healthy living environment for the senior citizens of Bitou Kranshoek whilst ensuring that the project has economic benefits for the people of the area and the shelter.

13. HOW DO THE ACTIVITIES OF YOUR ORGANISATION BENEFIT THE INHABITANTS OF THE BITOU LOCAL MUNICIPAL AREA? LIST / BRIEFLY DESCRIBE YOUR ORGANISATION'S ACHIEVEMENTS/SUCCESSES OVER THE PAST TWO YEARS

I have the people of joined the form a Group that the call the KECBA Group. We help with the project and in a year the project is up and running. We do donations.

14. IS YOUR ORGANISATION AFFILIATED TO ANY OTHER MAJOR ASSOCIATION UNDER ITS CATEGORY (i.e. Local, Provincial, or National Mother Bodies) AND IF YES, PLEASE NAME THE AFFILIATED ORGANISATION

No.

15. CONTACT PERSON(S) AND TELEPHONE NUMBER(S)

ANNA RUTERS 0710218700

16. DOES YOUR ORGANISATION ACCEPT MEMBERS FROM ALL DIFFERENT RACIAL GROUPS AND IF YES, GIVE A DEMOGRAPHIC BREAKDOWN OF YOUR CURRENT MEMBERSHIP (e.g. 50 White, 50 Coloured, 11 Black and 10 Asians) (also number of males / females)

the organisation had 7 people
6 Coloured
1 Black

17. NUMBER OF REGISTERED MEMBERS: MEMBERSHIP FEE:

18. NAME THE AUDIT FIRM / REGISTERED ACCOUNTANT/AUDITOR OR PERSON THAT AUDITS THE FINANCIAL RECORDS OF YOUR ORGANISATION

19. WHAT ARE YOUR ORGANISATION'S MAJOR SOURCES OF FINANCE AND FUNDING STRATEGIES?

Sassa
Selling clothing

20. WHAT IS YOUR ORGANISATION'S BANK DETAILS? (Also attach a copy of your organisation's latest detailed bank statement & bank account confirmation letter)

Account Name: Sassa Bank: Standard Bank
Branch: Pietermaritzburg Branch Code: [REDACTED]
Account Number: [REDACTED] Type of account: Current

21. AMOUNT OF ASSISTANCE REQUIRED (specify): R. 35 000

22. PURPOSE FOR WHICH GRANT WILL BE UTILISED (Please prioritize and provide a breakdown of amount requested / please attach detailed project/process plan):

Beck
Rudiey Khehen
Stowf

23. AMOUNT OF ASSISTANCE RECEIVED BY YOUR ORGANISATION FROM THE MUNICIPALITY IN THE PAST:

24. GIVE A BREAKDOWN ON HOW PREVIOUS GRANT WAS UTILISED (Attach explanatory report and all documents relating to the utilisation of the funds)
-
-
-

25. SUPPLY MUNICIPAL ACCOUNT NUMBER/S OF YOUR ORGANISATION (please attach copies of municipal accounts)

Municipal Rates Account No.:

Other Municipal Account No.: N/A

26. DOES YOUR ORGANISATION HAVE ANY ARREAR MUNICIPAL ACCOUNT/S? (Mark with an X where applicable)

YES / NO

28. HAVE ARRANGEMENTS BEEN MADE WITH THE TREASURER'S DEPARTMENT ON HOW TO SETTLE THE ARREAR ACCOUNT/S? (Mark with an X where applicable)

YES / NO

29. IF YES, PLEASE ATTACH SIGNED COPIES OF ARRANGEMENTS MADE WITH THE TREASURER'S DEPARTMENT; AND

30. IF NO, WHAT ARE THE REASONS OR PROBLEMS RESULTING IN THE FAILURE TO MAKE ARRANGEMENTS?

N/A

.....

.....

.....

NB: PLEASE NOTE -

1. ALL Sections must be completed.
2. Incomplete and inaccurate application forms (or forms submitted without the required supporting documents) will be disqualified and will NOT be processed any further for consideration by the Council.
3. If it is found that wrong / false information has been supplied in the past in order to qualify for a grant, **the funds allocated to that applicant will be recovered by means of legal action.**

DECLARATION STATEMENT

In my capacity as Chair person of the organisation,
ANW Ruters

ID No [REDACTED] declare that the information rendered in this
 application form is correct, in every respect.

SIGNATURE: [Signature]

DATE: 12/01/2017

□ FOR OFFICE USE ONLY

APPLICATION COMPLETED ACCURATELY

YES / NO

ALL NECESSARY DOCUMENTS ATTACHED

YES NO

APPLICATION RECEIVED ON OR BEFORE DUE DATE

YES / NO

Financial Year

.....

PLEASE READ AND COMPLY WITH CONDITIONS ON

PAGE 6

GENERAL CONDITIONS AND REQUIREMENTS APPLICABLE TO GRANTS-IN-AID

1. The closing date for applications for Grants-in-Aid is **30 December 2016**. Any grants made by the Council will be payable as from the month of February which follows such closing date.
2. Grants are made for one year only. Organisations that require further financial aid should therefore apply afresh each year. **Any amount to be awarded is at the discretion of Council.**
3. Applications for grants will **ONLY BE CONSIDERED if made on the prescribed application form AND ONLY if such application is accompanied by the following documents:-**
 - (i) a copy of the Organisation's constitution (only new applications, unless amended since previous submission)
 - (ii) the latest audited financial statements (if latest year not reflected, statements for previous year should be submitted);
 - (iii) should the applicant be unable to provide financial statements as per (ii) above, a detailed **BUSINESS PLAN** must be submitted (Note: Applicable to newly established organisations/groups/clubs only);
 - (iv) proof of registration as a Non-Profit Organisation (NPO);
 - (v) Tax Clearance or Tax Exemption Certificate – to be obtained from SA Revenue Service (SARS);
 - (vi) the latest annual report;
 - (vii) a copy of the applicant's latest detailed bank statement; and
 - (viii) a copy of the latest municipal account(where applicable).
4. No application will be considered unless the constitution contains a **dissolution clause** to the effect that in the event of dissolution of the organisation, any assets remaining shall be handed over to an organisation or society with similar objectives.
5. All applicants who have previously obtained assistance must report on how the grant was utilised.
6. The completed application form, together with all the required documentation as per paragraph 3 above, must be forwarded to:-

Manager: Office of the Executive Mayor
Private Bag X1002
Plettenberg Bay
6600

Attention: Mr. D Ncane

Tel: 044 – 501 3008

E-mail: DNcane@plett.gov.za
7. All decisions of the Council are final and no further correspondence in respect of the outcome of an application will be entertained.

Repsa Frailcare

(name of the nonprofit organization)

12 September 2012

The organisation's name was entered into the register on (date)

104-837-NPO

Director's signature

12 September 2012

Date _____



Development

EK CERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKELIKE OORKONINKSENT WAT AAN MY VIR WAARNEMING VOORGELÊ IS. EK CERTIFISEER DAAROM DAT DIT NIE 'N WAARNEMINGS-DAAR NIE 'N WYSWIJNING OF VERANDERING OP DIE OORSPRONKELIKE DOKUMENT AANGEBRING IS NIE.

I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDLED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT, FROM MY OBSERVATIONS, AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKENING/SIGNATURE

MAGSNOMMER
FORCE NUMBER

RANGE RANK

NAAM IN DRUKSKRIF

NAME (Last, First, Middle) _____

SOUTH AFRICAN POLICE SERVICE

STASIE KOMMISSARIS
KVANOKUTHULA.

2016 -04- 13

KWANOKUTHULA
STATION COMMISSIONER

AMAPOLISA ÜMZANTSI AFRIKA

30th October 2015

The Members

357 Protea Laan Straet
Kranshoek
Plettenberg Bay
6600

Current Account – REESA FRAILCARE

We hereby confirm that **REESA FRAILCARE** conducts a current account in the books of
Standard Bank Plettenberg Bay Branch

Account name : **REESA FRAILCARE**
Registration number : **104-837- NPO**
Account number : 
Account Type : **Current Account**
Date Account Opened : **30th October 2015**
Branch : **Plettenberg Bay**
Branch code : **05 07 14**

Should you have any further queries, please do not hesitate to contact the writer.

Yours faithfully


.....
Malube Travis Lalo

Business Banker Plettenberg Bay Branch: Lifestyle Segment

STANDARD BANK
PLETTENBERG BAY
SERVICE CENTRE
30 OCT 2015
BUSINESS BANKER
05-07-14-45

INTERNAL MEMORANDUM MAYOR'S OFFICE

TO: MUNICIPAL MANAGER
SENIOR MANAGER: BUDGET AND TREASURY

FROM: MANAGER: OFFICE OF THE POLITICAL BEARERS.

DATE: 04 APRIL 2017

SUBJECT: GRANT -IN -AID

Background

For over yesteryears Bitou Municipality has been giving financial support to the local NGO's /NPO's local organisations that support development in Bitou in a form of Grant in Aid.

This is Social and Economic uplifting to eradicate poverty and sustain community based initiatives as they contribute to the development and the welfare of our local people.

These organizations played a major role in the upliftment and development in our communities and they deserve to be supported by both government and business.

On our long list, we had 68 Organizations that applied for Grant in Aid.
After the longlist, 38 Organizations were Shortlisted

Our financial implication is R1*305*000

Thank you


DALUXO
MANAGER: OFFICE OF THE POLITICAL BEARES

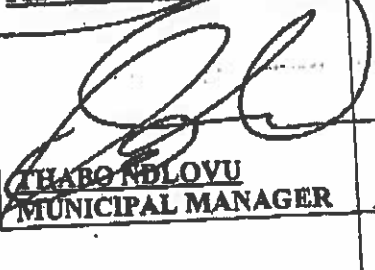
SUPPORTED/NOT SUPPORTED

COMMENTS: BUDGET AND TREASURY OFFICES

Funding available: YES / NO


GERT GROENEWALD
ACTING CHIEF FINANCE OFFICER

APPROVED / NOT APPROVED


THABO NDLOVU
MUNICIPAL MANAGER

24/4/2017

GRANT IN AID 2017

NAMES OF APPLICANTS	AMOUNTS	REQUISITION NUMBERS
	R 190 000.00	# 220433
	R 20 000.00	# 220449
	R 20 000.00	# 220446
SOKHULULWA YOUTH FUTURE	R 60 000.00	# 220464
KWANGKUTHUBA COMMUNITY POLICING FORUM	R 250 000.00	# 220438
KIDS OF KURLAND SCHOOL PROJECT	R 15 000.00	# 220451
SOUTH AFRICAN GIRLS AND BOYS CENTRE FOR SOCIAL AND ECONOMIC TRANSFORMATION	R 100 000.00	# 220430
EDEN SOCIAL NETWORKS	R 15 000.00	# 220447
LUNCHBOX THEATRE	R 40 000.00	# 220427
BITOU 10 FOUNDATION	R 20 000.00	# 220436
KRANSHOEK ADVICE CENTRE	R 20 000.00	# 220453
ADOPT A SWIMMER	R 20 000.00	# 220434
CHILD WELFARE S.A. KRANSHOEK	R 20 000.00	# 220454
NEW BEGINNINGS PLACE OF SAFETY	R 100 000.00	# 220429
BITOU SCHULUMA ORGANISATION	R 10 000.00	# 220467
NEW HORIZONS PENSIONERS CLUB	R 20 000.00	# 220442
BABY EAGLES EDUCARE CENTRE	R 350 000.00	# 220432
MZAMOMHLE ELDERLY COMMUNITY DEVELOPMENT	R 50 000.00	# 220450
GREEN VALLEY ELDERLY AND DISABLED	R 20 000.00	# 220459
BITOU EARLY CHILDHOOD DEVELOPMENT FORUM	R 20 000.00	# 220460
BITOU FOOD GARDEN PROJECT	R 15 000.00	# 220448
BITOU SERVICE CENTRE	R 20 000.00	# 220443
PROTEA FRAIL CARE	R 20 000.00	# 220440
REESA FRAIL CARE	R 20 000.00	# 220439
KRANSHOEK OLD AGED GROUP	R 15 000.00	# 220435
JOY COMMUNITY DEVELOPMENT	R 20 000.00	# 220437
ERRICAVILLE ELDERLY SUPPORT GROUP	R 20 000.00	# 220428
EDU - PLETT	R 50 000.00	# 220455
BUILDING THE WALLS OF THE COMMUNITY	R 50 000.00	# 220441
CHILD WELFARE S.A. PLETTENBERG BAY		
ALL NATIONS SATISFACTORY CENTRE		
PAWS		
FAMSA PLETT		



DALUXOLO NCANE
MANAGER - OFFICE OF THE EXECUTIVE MAYOR

Amanda Phelisa Melamane

From:
Sent:
To:
Cc:

Thandokazi Siphungu
26 April 2017 10:23 AM
Amanda Phelisa Melamane
Daluxolo Ncame

Good Day Amanda

I hope this mail finds you well, we have changed the amount of KwaNokuthula Community Policy Forum to R40000.00 and cancelled the request for Neighborhood watch, as we were informed that kwaNo CPF is the main umbrella of Neighborhood watch, they fall under KwaNo CPF and their constitution clearly states that all funds must be controlled and be monitored by the KwaNo CPF.

Therefore we met and dully discussed this situation ,then we concluded that the amount must be added to KwaNo CPF.

For more clarity regarding this mail please do not hesitate to contact the mayor's office.

Thank you

Regards
Thando